

1 **Minutes 10/19/2015**

2 **Jericho Fire Services Task Force Meeting**
3 **October 19, 2015 7:00 PM**
4 **Jericho Town Hall, 67 Vermont Route 15**

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6 **Members Present:** Chris Corbin, Frank Fisler, Chuck Lacy, Matt Thomson, William Bresee

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8 **Others Present:** Robin Bartlett. Mathew Champlin

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10 The meeting was called to order by Matt Thomson at 7:00 PM

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12 **1. Public Comment**

13 No comments from the public.

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15 **2. Minutes.**

16 The minutes of 09/28 were approved without exception.

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18 **3. Meeting Goals**

19 The task force has met with the fire department and concerned public. This meeting was to
20 continue a focus on all of the information gathered to date and begin to organize thoughts and
21 topics, with the goal of beginning to outline the final report of the task force. This meeting was
22 also to determine the remaining information that was needed from the UJFD.

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24 **4. Panel Input**

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26 **5. Discussion**

27 In the course of determining a possible outline for the issues at hand, the following items were
28 discussed:

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- 30 • Benchmark Questions for analysis of other fire departments: (1) How is budget built and
31 managed; (2) Emergency medical services - What, how, costs, revenue; (3) Building and
32 managing capital expenditures; (4) Personnel - costs, volunteers, availability,
33 recruitment and retention, etc; (5) What costs are in the FD budget versus what are in
34 the Town's budget; (6) What is the strategic plan and future driving values; (7)
35 Normalizing factors: Grand List, Coverage area, Population, Determine cost per
36 household, Commercial versus residential dollar value, protected value; (8) Grants
37 received over the last 10 years and how are grants used
 - 38 • All task force members to review the other towns' budgets prior to our meeting with
39 the UJFD on 02 November.
 - 40 • Meeting agenda with UJFD: "Take us through the budget", What is the strategy for
41 personnel and capital costs; How are conflicts of interests related to financial issues
42 handled, Station(s) costs, What are their goals & strategic plan of the Department.
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44 **6. Next Meeting**

45 The next Task Force meeting will be held 11/02 at the UJFD Underhill Station starting at 7:00
46 PM.

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