



Town of Jericho

Jessica R. Alexander
Town Clerk

Board of Civil Authority Meeting

A Board of Civil Authority meeting was held on Thursday February 18, 2016 at 6:30 PM. The agenda for the meeting included public comment, updates from last meeting, review of last meeting minutes, August 13, 2015, review of applications for addition to the checklist, review of applications for deletion from the checklist, any business related to the March 1, 2016 Town Meeting/Presidential Primary election and any other business/next meeting date.

Members Present: Mary Coburn, Mary Jane Dickerson, Deborah Rackliff, Catherine L. McMains, Janet Gallagher, James Gallagher, Bert Lindholm, Sarah S. Joslin, Donald W. Messier and Jessica R. Alexander.

Guests: none

Members Absent: Donna Boiney, Peter Booth, Kim Mercer, Ann Messier, Tim Nulty and Mike Weinberg.

Deborah Rackliff, vice-chair, called the meeting to order at 6:35 PM.

Public Comment: None

Updates from last meeting:

- a. Policy for Polling Place Activities that was updated last meeting is now available on the Town Website,
- b. Secretary of State's office advises that Mock Student Election not be held on the same day as General Election Nov 8 but it could happen the day before. Jessica Alexander has communicated with Chittenden East Central Office and teacher Adam Popkin that Jericho BCA would be willing to help organize if the students wished to do this.
- c. Tax Appeal Training – as of yet, nothing set up. Secretary of State's Office going through transition with new deputy SOS and no trainings have been set up.
Jessica Alexander will follow up with Town Attorney to discuss possibilities.

Review of meeting minutes from August 13, 2015: General Election date corrected to November 8 from November 7. Donald Messier made a motion to accept minutes as amended, 2nd Bert Lindholm Vote – approved,

Review applications for addition to the checklist: Jessica Alexander presented a list of 169 voter applications to be approved. (see attached list) This is the last meeting that this format of the list is going to be available. The new format was shared. The new Vermont Elections Management System (VEMS) that is being used statewide will show applications that have been approved by the Town Clerk. Some of these applications originate on line, so there will not always be a paper copy for the BCA to review. Jessica Alexander explained that the list included 11 voters who were 17 years old. Seventeen year olds that will be turning 18 on or before November 8, 2016 will be able to vote in the March 1st Presidential Primary. The Vermont Voters Oath will be administered once the voters turn 18.

Mary Coburn made a motion to approve the 169 additions listed, 2nd Bert Lindholm.
Vote – approved,

Review of applications for deletion from the checklist: Jessica Alexander presented a list of 152 deletions to the checklist. (see attached list) A lot of the deletions were a result of challenged voters returning the voter response card indicating that they moved from Jericho and would like their name removed from the Jericho Voter Checklist. Jessica Alexander shared the new format available from VEMS. There will be two printouts. One printout shows “transfers”, voters who have registered in another Vermont town. The other printout shows “purged”, voters who have registered in a different State, died or signed a voter response card to have their name removed from the Jericho Voter Checklist. Deborah Rackliff made a motion to accept the deletions as presented. 2nd Mary Jane Dickerson. Vote—approved

Any business related to Town Meeting:

- a. Vote by phone will be available for the Presidential Primary at the polling place
- b. Mary Coburn and Mary Jane Dickerson will be the balanced pair of JP’s for early/absentee ballot delivery to ill/homebound
- c. There are over 200 absentee ballot requests for this election so far. Voters can request through VEMS on-line, as well as by phone or in person at the Town Hall. Status of the absentee ballot request will be printed on the checklist (Requested, Issued, and Returned) The list of absentee ballot requests are different for each election.
- d. There will be two different checklists on March 1. One for the local election and one for the Presidential Primary. An “R” or “D” will be marked on the Presidential Primary checklist to show which ballot was given. The school district code on the local election checklist designates “SC1” for ID School District voters. There is no designation for the town school district in VEMS. Seventeen year old voters will only be printed on the Presidential Primary checklist.
- e. Election work schedule was reviewed. There will be two separate check-in tables due to the Presidential Primary having its own checklist

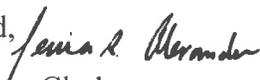
Next meeting date: tbd

BCA training for tax appeals has not been scheduled yet. It is anticipated that Tax Appeals will begin in August.

There are 2 tax abatement requests. The applicants were told that the hearing would be after the March 15th tax due date. Pending input from Town Treasurer regarding schedule of tax sale.

State primary election will be August 9th.

A motion was made to adjourn at 7:30 PM

Respectfully submitted, 
Jessica Alexander, Town Clerk

These minutes were approved
at the July 27 2016.