



Town of Jericho

Jessica R. Alexander
Town Clerk

Board of Civil Authority Meeting

A Board of Civil Authority meeting was held on Thursday August 13, 2015 at 6:30 PM. The agenda for the meeting included public comment, review of last meeting minutes, February 5, 2015, review of applications for addition to the checklist, review of applications for deletion from the checklist, review of voter challenge list for 2015, update policy for polling place activities, discuss fire evacuation plan for polling place, discuss mock student election at MMU for Presidential Election November 2016 and any other business/next meeting date.

Members Present: Mary Coburn, Bert Lindholm, Peter Booth, Timothy Nulty, Sarah S. Joslin, Debbie Rackliff, Mike Weinberg and Jessica R. Alexander.

Guests: none

Members Absent: Donna Boiney, Mary Jane Dickerson, Janet Gallagher, Jim Gallagher, Catherine McMains, Kim Mercer, Ann Messier and Don Messier.

Mike Weinberg, chair, called the meeting to order at 6:30 PM.

Public Comment: None

Review of meeting minutes from February 5, 2015:

Sarah Joslin made a motion to accept minutes as amended, 2nd Mary Coburn, Vote – approved, 1 abstention

Review applications for addition to the checklist: Jessica Alexander presented a list of 64 voter applications to be approved. (see attached list) There was mention of three 17 year olds who will be 18 by November 7, 2016. These applications were approved for the March Presidential Primary, but not for the local Town Meeting election unless they are 18 by then.

Peter Booth made a motion to approve the 64 additions listed, 2nd Bert Lindholm. Vote – approved, unanimous

Review of applications for deletion from the checklist: Jessica Alexander presented a list of 42 deletions to the checklist. (see attached list) Peter Booth made a motion to accept the deletions as presented. 2nd Mary Coburn Vote—approved unanimous

Review of voter challenge list for 2015: The printed list of potential voters to challenge was reviewed. *Kelly M. Covello, 66 I Starbird Road* was added to the list. The final list was 207 voters to be sent challenge letters. A motion was made by Peter Booth to accept the challenge list as amended, 2nd Debbie Rackliff, Vote –approved unanimous.

Update policy for polling place activities:

The 2006 polling place activities policy was reviewed. Due to the change in in the polling place from Jericho Elementary School to Mt. Mansfield Union High School the following changes were made to:

The sidewalk/asphalt from the school entrance should be kept free of signs. Signs may be placed or held in the grass area defined by the upper parking lot, Brown's Trace and the entry and exit driveways.

Candidates and political workers (including people conducting surveys) may not block the sidewalk, but may stand on the school grounds to the right (south) of the American flag pole. Insert picture

Poll watchers must sit in the designated area behind the entrance table and cannot hinder or impede the entrance and exit by voters.

A motion was made by Bert Lindholm to accept the changes for the polling place activities, 2nd Mary Coburn. Vote – approved unanimous.

There was discussion about the back doors of the school being locked during school hours. Election workers can park in the back school parking lot but voters will be parking in the front parking lot only when school is in session.

Discuss fire evacuation plan for polling place: Jessica Alexander shared advice from the Barre City Town Clerk about Barre City's experience in having to move the polling place due to a gas leak during the election. A written diagram will be hung in the polling place to show voters how to evacuate the polling place, if needed. Jessica Alexander will follow up with the MMU custodians to see if the KIVA polling place can be locked and secured in the event of a fire drill. Vote by phone was also discussed but not seen as a viable option. Other schools in Jericho would be back up locations depending upon where the emergency is located.

Discuss mock student election at MMU for Presidential Election November 8, 2016: Jessica Alexander will follow up with Chuck Lacy & MMU to plan if there is student interest. The BCA welcomes the process as long as the additional cost and crowd control are addressed successfully.

Any other Business/Schedule next meeting date:

Mike Weinberg asked about the possibility of Tax Appeal training by a neutral party next April or May to prepare for possible tax appeals following the Town Wide Reappraisal. It was felt the meeting should be held after change of appraisal notices are sent so interested public might attend. Jessica Alexander will follow up with the Town Attorney and Charles Merriam, Esq to schedule a training. The new mapping was discussed.

It is anticipated that the next BCA meeting will be scheduled in February with the primary purpose to prepare for Town Meeting. Date TBD

A motion was made to adjourn at 7:50PM

Respectfully submitted,

Jessica Alexander, Town Clerk

These minutes were approved
at the February 18, 2016 BCA meeting.