

2
3 **Selectboard Meeting**
4 **January 5, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty
8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Jennifer Murray, Mary Bassett,
10 Holly Hall, Stuart Alexander, Linda St. Amour, Douglas St. Amour, Kris Carlson, Kristine Bickford, Joan Carson,
11 Chuck Lacy, Peter Anderson
12

13 The public hearing was called to order by Ms. Mercer at 7:04 p.m.
14

15 **1. Public Comment.**

16 Ms. Bassett discussed the Deborah Rawson Memorial Library budget noting the following:

- 17 • The library is looking at hiring a part time program person to help with planning;
 - 18 • Annual reports have been mailed to everyone in Jericho and Underhill;
 - 19 • The library is asking for a small change to their charter to allow trustees to fill vacant positions; and
 - 20 • The library is going to actively pursue options for expansion.
- 21

22 Ms. Mercer asked about parking with an expansion. Ms. Bassett discussed logistics relating to the current
23 location. The Selectboard thanked Ms. Bassett and she thanked the Selectboard.
24

25 Mr. Lacy asked about the telephone pole issue he raised a couple weeks ago at the intersection of Lee River and
26 Browns Trace Roads. He said the pole is too close to the road at a hazardous intersection. The Selectboard, Mr.
27 Odit, and Mr. Lacy discussed the pole, the related concerns, and the potential costs to move it. The Selectboard
28 asked Mr. Odit to write a letter asking the utility company to move the pole.
29

30 **2. Appoint Second Zoning Administrator - Todd Odit.**

31 Mr. Odit stated the Town Planner serves as backup to the Zoning Administrator. He recommended that the
32 Selectboard appoint Jennifer Murray to the position.
33

34 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Selectboard **appointed Jennifer Murray as the Second**
35 **Zoning Administrator.** The motion passed 3-0.
36

37 **3. Approve Center Build Out Analysis Wastewater Refinement.**

38 Mr. Odit said the project lingered during staff transition. He said the limitation of the analysis is wastewater
39 capacity. He stated analyzing the wastewater capacity of Jericho Center, since it is designated a Village Center, is
40 a good idea. Ms. McMains agreed.
41

42 Mr. Odit stated that request for proposals were sent out. He said the proposals received were reviewed by the
43 Planning Commission and they are recommending Stone Environmental, which is in the middle range of cost, but
44 the most thorough in approach, which Mr. Odit discussed.
45

46 Ms. McMains asked whether the cost estimates are still valid, given the dates. Mr. Odit said the companies were
47 contacted and the costs are the same. The Selectboard discussed the recommended proposal. Ms. Murray
48 added that the company has worked in Jericho before and have information the other consultants didn't have.
49 Mr. Odit discussed the funding for the study.

50
51 Mr. Lacy said doing the study is great. He noted his concerns about the zoning rules being passed before the
52 study was done. He stated that every time someone builds a septic or well, it limits the potential municipal
53 capacity. Mr. Lacy stressed the importance of planning infrastructure and encouraged the Selectboard to think
54 about the possibility of a septic system for Jericho Center that would be located outside center boundaries.

55
56 Mr. Odit clarified the study will look at capacity given the conditions and will help with planning. Mr. Lacy
57 discussed the impact of development in the area and the capital lost to begin a community system with each
58 new septic or well installed. He discussed how some residents would sign onto a community system
59 immediately when built.

60
61 Mr. Alexander noted the current zoning is written on a first come, first serve basis. Mr. Lacy stated the current
62 zoning regulations were passed without doing this study first, which is backwards, but he is glad the study is
63 being done.

64
65 Mr. Anderson asked how the information will be used or implemented once the study is completed. Mr. Nulty
66 discussed the uses of the study. Ms. McMains noted there would be legal issues to work out. Mr. Nulty stated
67 the study would become an addendum to zoning.

68
69 Mr. Lacy asked if the Town moves to a community system whether it would apply only to new construction, or
70 whether it would apply to existing residents. He discussed an example. Mr. Nulty said there would likely be a
71 grandfathering mechanism, but it is too early to say. He discussed costs and timing.

72
73 Ms. Murray stated it is important to reiterate the purpose of the study is not to evaluate if a community system is
74 appropriate. She said the purpose is to use the information to ensure model accuracy to proof regulations, both
75 current and future. Mr. Nulty noted the trajectory is to determine what a proper system is. Mr. Lacy said we are
76 in a race against development and discussed ¼ acre zoning. The Selectboard discussed State regulations.

77
78 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Selectboard **approved the contract with Stone**
79 **Environmental and authorized the Town Administrator to sign the contract.** The motion passed 3-0.

80
81 **4. Chittenden Unit for Special Investigations (CUSI) Discussion.**

82 Mr. Odit stated the Selectboard wanted to have a discussion about the issue of representation on the CUSI Board
83 for towns without a police department or Town Manager. Kris Carlson, Kristine Bickford, and Joan Carson from
84 CUSI introduced themselves.

85
86 Mr. Carlson stated they were concerned about the letter they received from the Selectboard. He said they did
87 not imply Jericho's membership on the Board was not necessary. He discussed how the issue was raised at the
88 Board meeting, noting the Board has discussed the matter further. Mr. Carlson stated there is room on the
89 Board for expansion and there are a number of areas that are underrepresented. He stated CUSI is planning to

90 expand its Board, but they are not sure the mechanism they will use to do so at this time. He stated the Board
91 plans to identify how many members and who will be represented, but he could not say that Jericho would be
92 one of the towns added.
93

94 Ms. McMains said the important thing is to have an underrepresented town on the Board. Mr. Carlson said he
95 was not sure how, but the Board will change. Mr. Nulty discussed participation in the decision on how to expand
96 the Board. Mr. Carlson said it would be difficult to include all of the parties, but he is open to discussing with
97 those interested.
98

99 Ms. Carson stated they want a working, efficient Board. She said they have flexibility in the number of members,
100 but do not want to fill all 15 positions just to have 15 members. She stated they want to balance good
101 representation with accomplishing tasks that are important. Ms. McMains stated the Selectboard was
102 concerned about the transition to a better funding mechanism while most communities remain
103 underrepresented. She stated if CUSI wants the towns to pay the full fees, they should increase representation.
104

105 Mr. Nulty agreed that a working Board is important. He said the Selectboard is willing to work with CUSI on how
106 to accomplish it. He discussed an example of how towns could participate. Mr. Carlson noted another
107 mechanism, new in the agreement, is to incorporate towns during an open house and budget meeting.
108

109 Ms. Carson said the Selectboard's comment gave them a chance to think about how to communicate what they
110 do and how the money is spent. Mr. Nulty discussed an example of an organization funded by area communities
111 and how they communicate with the Town. He stated good representation benefits both parties. Ms. Carson
112 discussed important qualities for a CUSI Board member. The Selectboard discussed volunteers and filling
113 vacancies.
114

115 Ms. Carson asked if the Selectboard had any questions about CUSI work. Mr. Nulty suggested that the website
116 include Board members, by-laws, and information on what they do. Ms. Carson noted CUSI does not have
117 someone answering the phone, so the website is a lower priority. She agreed there are ways to include
118 information on the website.
119

120 Mr. Carlson said they encourage the Selectboard to contact them with questions or comments. The Selectboard
121 agreed it is good to have these conversations.
122

123 Mr. Carlson asked whether the Selectboard was willing to move forward with the agreement, or whether
124 membership on the Board is a requirement. The Selectboard discussed how to move forward, agreeing to write
125 a letter to CUSI summarizing the discussion and CUSI will respond in writing whether they agree or disagree with
126 the summary. The Selectboard thanked the CUSI representatives for their time and asked Mr. Odit to draft the
127 letter.
128

129 **5. Request to Apply for VCDP Planning Grant for Library ADA Improvements.**

130 Mr. Odit discussed the ADA requirement that all public buildings be accessible and the impact on the Jericho
131 Town Library. He discussed the options to move forward, recommending that the Selectboard authorize applying
132 for a Vermont Community Development Program Planning Grant for the purpose of designing and engineering
133 ADA improvements to the library building and warning a public hearing.
134

135 Mr. Odit discussed finding out what residents want to see the building used for in the future and noted the
136 building's importance. The Selectboard discussed the options. Mr. Odit noted the second floor is not usable. He
137 said the scope should include some public participation to determine the vision of the building's future.
138

139 Ms. Mercer asked if the plan presented is legal and would satisfy ADA requirements. Mr. Odit said it is not
140 technically compliant due to the bathroom accessibility. The Selectboard discussed the matter with Mr. Odit.
141 Mr. Odit noted there may be opportunities for grants to renovate the space.
142

143 Ms. Mercer clarified the cost using the existing plan. Mr. Odit discussed the importance of a community process
144 to determine the vision. The Selectboard discussed the costs involved with both options and the community.
145 The Selectboard also discussed facilities in Jericho Center and the library's use. Ms. McMains pointed out the
146 library is a Town building.
147

148 On a **motion** by Ms. McMains, seconded by Mr. Nulty, the Selectboard **authorized applying for a Vermont**
149 **Community Development Program Planning Grant in the amount of \$30,000 for the purpose of designing and**
150 **engineering ADA improvements to the Jericho Town Library building and warning a public hearing on the same**
151 **for 7:00 p.m. on February 22, 2012 at Jericho Town Hall.** The motion passed 3-0.
152

153 **6. Request to Amend FY12 Budget to Purchase Highway Radio Repeater.**

154 Mr. Odit discussed the options to improve communications for the Highway Department, noting the impacts of
155 each.
156

157 On a **motion** by Ms. McMains, seconded by Mr. Nulty, the Selectboard **amended FY12 budget by moving the**
158 **\$20,000 budgeted for in account 10-58-598-042 to account 10-58-530-010 in order to pay for the repeater and**
159 **installation.** The motion passed 3-0.
160

161 **7. Presentation of FY13 Budget Binder and Scheduling of Budget Meetings.**

162 Mr. Odit presented the budget binders to the Selectboard. He discussed the various sections, scheduling for the
163 warning and report printing with the Selectboard. The Selectboard discussed petition deadlines and scheduling
164 a budget meeting with Mr. Odit.
165

166 **8. Approve minutes of 12/15/2011.**

167 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Selectboard **approved the minutes of 12/15/2011 as**
168 **amended.** The motion passed 3-0.
169

170 **9. Other Business.**

171 Mr. Odit presented the errors and omissions corrections to the Grand List and discussed the difference with the
172 Selectboard.
173

174 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard accepted the errors and omissions**
175 **corrections to the Grand List as presented.** The motion passed 3 -0.
176

177 Mr. Odit said he received the official call regarding the enhancement grant for sidewalks and he assumed the
178 Selectboard wants to receive the money. The Selectboard agreed. Mr. Odit said he would write a letter
179 accepting the grant.
180

181 Ms. McMains asked whether the Conservation Committee opening needed to be publicized. Mr. Odit stated the
182 Conservation Commission is interviewing someone at their next meeting.
183

184 The Selectboard discussed Town Meeting and their budget presentation.
185

186 Mr. Nulty said the Skunk Hollow Road information was good. He said he is not against paving. He discussed
187 speed tables. Ms. McMains noted the information should be shared with Ms. Murray who will be working with
188 residents of Jericho Center on concepts. The Selectboard and Mr. Odit discussed Jericho Center, speed bumps,
189 and plowing. Ms. McMains noted it is good that Mr. Odit and Ms. Murray are working on an updated
190 transportation plan.

191

192 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 8:36 p.m.** The motion
193 passed 3 -0.

194

195 Respectfully Submitted,

196 Amy Richardson

Selectboard Meeting

January 26, 2012 at 7:00 p.m.

Jericho Town Hall, 67 Vermont Route 15

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

9 **Others present:** Todd Odit (Town Administrator), Kristopher Boushie, Lela McCaffrey, Brian Stevens, Duncan
10 Higgins, Craig Butkus, Mathew Champlin, Randy Clark, Louse Miglionico, Tom Baribault, Bill Butler, Susan Harritt,
11 Malcolm Hunt, Jessica Alexander

13 The public hearing was called to order by Ms. Mercer at 7:00 p.m.

15 **1. Public Comment.**

16 There was none.

18 **2. Receipt of FY11 Audit.**

19 Ms. McCaffrey stated that Fothergill, Segale & Valley conducted the Town's audit in December 2011. The
20 Selectboard acknowledged receipt of the audit report. Ms. McCaffrey stated the firm issued a clean opinion
21 audit. She discussed the audit approach and report structure.

23 Mr. Nulty asked about the 15% increase in Net Assets. Ms. McCaffrey referred to Exhibit F in the report, noting
24 the increase in capital improvements that were primarily grant funded. The Selectboard, Mr. Odit, and Ms.
25 McCaffrey discussed the increase and how the Town assets are valued.

27 Ms. McCaffrey discussed modified accrual versus full accrual. She noted the Town does not have a lot of debt.
28 Ms. McMains noted that the Federal Emergency Management Agency (FEMA) funding helped with that aspect.
29 Ms. McCaffrey pointed out the Management Letter and discussed the comments contained therein.

31 Ms. McCaffrey discussed the Allowance for Doubtful Accounts with the Selectboard. She discussed the
32 adjustments recommended. She further discussed modified accrual accounting treatment, relating the
33 treatment to the adjustment for the FEMA monies. Ms. McCaffrey stated they had no disagreements with
34 management during the engagement. She discussed Impact Fees, suggesting the documentation surrounding
35 them be improved. She added that the policy and procedure manual in process is a good idea for business
36 continuity.

38 Ms. Mercer thanked Ms. McCaffrey for making the report thorough and easy to read. Ms. McCaffrey noted Mr.
39 Steven's increased participation, stating not many towns have someone qualified to do the work he is doing.

41 On a **motion** by Ms. McMains, seconded by Mr. Nulty, the Selectboard **acknowledged receipt of the Town's FY11**
42 **audit as prepared by Fothergill, Segale & Valley; including the Management Letter.** The motion passed 3-0.

44 **3. Discussion of Additional Essex Rescue Coverage.**

45 Mr. Nulty stated the Town has been seeking improved rescue coverage with participation of the Underhill Jericho
46 Fire Department (UJFD). He said coverage has improved. Mr. Nulty stated that Essex Rescue and UJFD have
47 been discussing the possibility of a shared employee, but have not yet come to an agreement. He said Essex
48 Rescue has put forth the following possibilities regarding Essex Rescue coverage moving forward:

- 49 • Continue with the current coverage;
50 • Hire a part time, per diem employee to be shared by Jericho and Underhill; or
51 • Hire a full time person for Jericho and Underhill.

52
53 Mr. Nulty stated there are advantages and disadvantages of each of the above options and discussed the costs of
54 each option. He said he has not had a chance to discuss these options with UJFD. Ms. McMains asked what
55 Underhill thinks about the options. Mr. Nulty said they have a meeting on Monday to discuss the matter. Ms.
56 Mercer stated that more information is needed to make a decision on this. The Selectboard and Mr. Odit
57 discussed how to handle the situation at Town Meeting. The Selectboard discussed how the issue was raised.

58
59 Ms. Mercer clarified whether there are issues with timely service in Town. Mr. Butkus said efforts have been
60 made in the last several years made to improve response time in Town and discussed the steps taken to date to
61 improve response time. He discussed the joint efforts with UJFD, certification requirements, and volunteer
62 participation. Mr. Butkus stated they are committed to enhancing coverage in the area, which is why they
63 presented the above options. He presented the Essex Rescue budget for the Selectboard to review, noting key
64 assumptions made.

65
66 Mr. Butkus pointed out Essex Rescue initiatives implemented in the recent years, with and without Town
67 support. He said statistics were also included with the material, noting that call volume is higher in Jericho
68 during the day, during the week. He explained how the mutual aid system works and affects coverage.

69
70 The Selectboard discussed the budget implications of increasing coverage. Mr. Odit discussed the timing for
71 warning Town Meeting, noting it could be postponed. He added that the budget can be amended from the floor
72 at Town Meeting also. The Selectboard discussed the options.

73
74 Mr. Champlin stated UJFD has been working with Essex Rescue, but have not worked out all the logistical
75 concerns related to a shared employee. He said they want to get it right the first time and discussed some
76 upcoming meetings. Mr. Champlin said they do expect to reach an agreement by Town Meeting.

77
78 Mr. Baribault asked if there is a precedent for this type of shared employee agreement. Mr. Higgins discussed
79 the issues with this type of shared employee, noting both positions require specific certifications. He discussed
80 an example which points out the difficulty of ensuring the job duties are properly laid out before
81 implementation.

82
83 Mr. Odit and the Selectboard discussed how to proceed. Ms. Mercer asked about sharing an Emergency Medical
84 Technician (EMT) with another municipality. Mr. Butkus discussed how a shared employee with UJFD differs
85 from sharing with another municipality. He said they have presented options to improve coverage. Mr. Odit
86 stated he would draft a question for Town Meeting that would be flexible, given UJFD and Underhill agreement is
87 needed.

88
89 Mr. Butkus discussed volunteer recruitment efforts being implemented. He stated daytime coverage will
90 continue to be a challenge. He discussed required training.

91
92 On a **motion** by Ms. McMains, seconded by Mr. Nulty, the Selectboard **approved adding the per diem Essex**
93 **Rescue position to the warning, at the cost of \$27,000 split with between the two towns 60:40, contingent**
94 **upon Underhill approval.** The motion passed 3-0.

95
96 Mr. Nulty stated that when the issue arose several years ago it was clear that the residents wanted good
97 coverage, regardless of the cost. He discussed the changes since then.

98 **4. Review Draft Town Financial Handbook and Policies.**

99 Mr. Odit said the handbook will be expanded to include recommendations from the auditor's report and to have
100 a financial policies and procedures manual that will document the internal controls that are currently in place.
101 He discussed the internal controls checklist provided by the Vermont League of Cities and Towns. The
102 Selectboard and Mr. Odit discussed the benefits of developing the handbook. Mr. Odit asked the Selectboard to
103 review the draft and let him know if they would like any changes made.

104
105 **5. Adopt FY13 Budget.**

106 Mr. Odit stated the county tax numbers were received. He said the proposed budget represents an increase of
107 0.61%, or \$15,226, over the amount raised by taxes in the FY12 budget. The Selectboard discussed the budget,
108 noting it has been discussed over several meetings.

109
110 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Selectboard **adopted the proposed FY13 budget of**
111 **\$3,189,017 in total spending, with \$2,509,558 raised in taxes.** The motion passed 3-0.

112
113 **6. Warn 2012 Town Meeting.**

114 Mr. Odit said the warning contains all the typical items, including: budget, taxes, tax dates, borrowed money, and
115 petitions. He stated there were two petitions. Ms. McMains suggested that some of the other funding items be
116 itemized. Mr. Odit suggested they could be itemized below the budget. He said the boiler plate items would
117 follow.

118
119 Ms. Alexander discussed the total number on the voter checklist and the number of signatures needed to
120 achieve 5% and 10% support. She stated that one of the petitions received had 380 signatures and the other had
121 222 signatures, so they both met the 5% requirement.

122
123 Ms. Mercer read the first petition, as follows:

124 Shall the voters of the Town of Jericho designate the American Elm in Jericho, near the Jericho/Essex
125 town line along Vermont Route 15, as the Jericho Town Tree, in name only?

126
127 On a motion by Mr. Nulty, seconded by Ms. Mercer, the Selectboard **approved warning the above question for**
128 **Town Meeting.** The motion passed 3-0.

129
130 Ms. Mercer read the second petition, as follows:

131 In light of the United States Supreme Court Citizens United decision that equates money with speech and
132 gives corporations the rights constitutionally intended for natural persons, shall the Town of Jericho urge
133 the Vermont Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional
134 Amendment for the states consideration which provides that money is not speech and that corporations
135 are not persons under the U.S. Constitutions; that the General Assembly of the State of Vermont passed
136 a similar resolution; and that the Town send its resolution Vermont State and Federal representatives
137 within 30 days of passage of this measure?

138
139 Ms. Mercer recused herself from this discussion and decision due to her primary employment with Senator
140 Bernie Sanders. Ms. McMains noted that this petition meets the 5% rule, so the Selectboard must decide
141 whether to include it or not. Ms. McMains and Mr. Nulty discussed their views and the policy for handling
142 requests that do not meet 10% support. They discussed how to proceed.

143
144 The Selectboard discussed the Town's policy regarding petitions with more than 5% support, but less than 10%
145 support.

146 Mr. Odit read the minutes that set policy on handling these situations, clarifying what the policy is.

147

148 On a motion by Ms. McMains, seconded by Mr. Nulty, the Selectboard **approved warning the above question for**
149 **Town Meeting as the last item on the agenda.** The motion passed 2-0; Ms. Mercer abstained.

150

151 The Selectboard and Mr. Odit discussed the importance of the policy regarding petitions with at least 10%
152 support.

153

154 **7. Review of Right of Way Tree Maintenance Ordinance Concept.**

155 Mr. Odit gave an overview of the Right of Way Tree Maintenance Ordinance concept, including how the issue was
156 raised. The Selectboard agreed this policy would be clear and make maintenance more consistent. Mr. Odit
157 stated he reviewed the proposed concept with the Road Commissioner and the Tree Warden. He explained
158 when notice would be provided to landowners. The Selectboard discussed key points of the concept with Mr.
159 Odit. Mr. Odit noted that this is different than routine tree maintenance, providing an example.

160

161 Ms. Mercer asked Mr. Clark what he thought about the concept. Mr. Clark stated it was clear and includes a
162 reasonable process. He suggested adding a section about driveway or private road maintenance related to the
163 public works specifications, discussing an example where a fire truck was damaged. Mr. Odit and the
164 Selectboard discussed the suggestion.

165

166 Mr. Baribault, on behalf of the Conservation Commission, noted that he was concerned about moving forward
167 on this without further discussion. The Selectboard explained that as an ordinance there would be public
168 hearings prior to implementation. They asked the Conservation Commission to review and provide feedback.
169 Mr. Baribault discussed some potential concerns. The Selectboard explained the reasoning for adopting a policy
170 and process. Mr. Baribault discussed how other towns handle this issue.

171

172 Mr. Hunt discussed the changes in roads and trees over the years, noting the impacts road widening is having on
173 the trees and erosion. He discussed how different sized vehicles and equipment require different clearance. He
174 said it is important to maintain the rural character of the Town. The Selectboard provided Mr. Hunt with the
175 draft document and asked him to provide any feedback during the public process. They discussed the current
176 process with Mr. Hunt. Mr. Hunt stated that rules can be made and exceptions can be made also. He discussed
177 FEMA involvement and rules that apply.

178

179 The Selectboard and Mr. Odit discussed the timing of public hearings. Mr. Odit explained it would be a slow
180 process to maintain the roads once the policy is in place. Mr. Hunt discussed how slowly a tree grows and how
181 quickly they can be cut down. Ms. Mercer discussed the importance of the old trees and maintaining the rural
182 character of the Town.

183

184 **8. Request of Mobbs Committee to Maintain 7 Members Instead of 9 Members.**

185 Mr. Odit stated the committee is down two members currently and have requested they maintain the current
186 size of seven members, rather than recruit to fill the two vacancies.

187

188 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard **approved the request from the Mobbs**
189 **Committee to reduce the number of members to seven, rather than nine.** The motion passed 3-0.

190

191 **9. Approve minutes of 1/5/2012.**

192 The Selectboard tabled approval of the minutes to the next meeting.

193

194 **10. Approve Warrants of 1/9/2012, 1/10/2012, 1/23/2012 & 1/25/2012.**

195 The Selectboard members present signed the warrants.

196

197 **11. Other Business.**

198 Correspondence

199 Mr. Odit stated he provided the Selectboard members with a letter received from Chittenden Unit for Special
200 Investigations following the last meeting. He also provided an email received from the State regarding the
201 pedestrian bridge. Mr. Odit said he also provided a notice that a meeting will be held on February 8th at 6:00
202 p.m. to follow up on the Underhill Flats study to share information and discuss the next steps. The Selectboard
203 and Mr. Odit discussed who should attend the meeting and some of the immediate actions that can be taken.

204

205 Paving

206 The Selectboard and Mr. Odit discussed the timing of paving grants. They also discussed the status of Skunk
207 Hollow Road. Mr. Nulty discussed his view on paving the road and how traffic calming could be implemented
208 using outside funding. Mr. Odit discussed some possible approaches.

209

210 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 8:59 p.m.** The motion
211 passed 3 -0.

212

213 Respectfully Submitted,

214 Amy Richardson

2
3 **Selectboard Meeting**
4 **February 2, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Acting Chair), Catherine McMains, Kim Mercer (via Teleconference)

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Andrew Albright, Bruce
10 Cunningham, Stuart Alexander, Emilie Alexander, Valerie Wilkins, Reed Sims, Amanda Voyer

11
12 The public hearing was called to order by Mr. Nulty at 7:02 p.m.

13
14 **1. Public Hearing – Planning Grant Application for ADA Improvements to Jericho Center Library.**

15 Mr. Odit stated the Town is seeking to apply for a grant for planning funds to study ADA improvements to the
16 Jericho Center Library. He said the maximum grant is \$30,000 and the Town will request \$28,000. He stated the
17 required match can be made in kind. Mr. Odit said the thought would be to retain an architect/engineering firm
18 to begin with a public process to determine the future use of the facility. He said that process would develop
19 three concepts with cost estimates that would be brought back to the Selectboard. He explained the history
20 behind this project. Mr. Odit stated the Selectboard would then make a decision on which concept would be
21 taken to full drawings and the Town would pursue another grant to assist with implementing the project. He
22 discussed budgeted funds and in kind contributions, noting the full grant amount may not be needed.

23
24 There was no public comment on the matter. Mr. Nulty closed the public hearing at 7:07 p.m.

25
26 **2. Public Comment.**

27 Mr. Alexander asked for an update on the discussion in previous meeting minutes about the pumpkin display on
28 Cilly Hill Road. The Selectboard discussed with Mr. Alexander, noting concerns about increased traffic and
29 pedestrians. Ms. Mercer stated she volunteered to talk with the sponsors to see if they are open to Town
30 assistance with the event, but she has not yet done so. Ms. Mercer said she made a note to follow up on the
31 matter. The Selectboard agreed it is a good community event. Mr. Alexander said he would wait to hear the
32 outcome.

33
34 Mr. Cunningham discussed the 8% penalty for delinquent taxes and his efforts to repeal the penalty for
35 everyone. He noted taxpayers also must pay 1% interest on their late payments. Mr. Odit clarified the penalty
36 imposed for Jericho residents. Mr. Cunningham stated he has been working on this problem for 14 years and he
37 is trying to solve it statewide. He discussed other towns that have reduced and/or eliminated the penalty with
38 no repercussions. He provided the Selectboard with some materials on this matter.

39
40 Mr. Nulty asked what negative things didn't happen. Mr. Cunningham said an increase in delinquencies didn't
41 happen. He discussed why delinquencies didn't increase and how the penalty has no impact on whether
42 taxpayers are late with their payments. He stated that there is no law in Vermont that people have to pay their
43 taxes on time and there is no crime related to late payment. He said the statutes provide the towns with a
44 process they can use to collect money, but it is not intended to be punitive. He discussed unintended
45 consequences of overpaying Tax Collectors.

47 Mr. Cunningham stated people already pay interest, at twice the rate the Town would pay to borrow the money.
48 He said there is no harm to the Town and people are being punished without due process. He stated the
49 consequence is inversely proportional to the offense and the towns are violating the Constitution.

50
51 Ms. Mercer asked whether the penalties go into the Town budget. Mr. Odit stated Jericho has a graduated
52 penalty and the money goes to the Town budget, as there is no Tax Collector. Ms. Mercer asked how much
53 money is collected annually in penalties. Mr. Odit stated there is \$9,000 budgeted, but it varies year to year. He
54 said Jericho is an outlier compared to other towns.

55
56 Mr. Nulty discussed guilt over late payments and said whether the penalty is too big is another question. He
57 asked if Jericho has irate taxpayers. Mr. Odit said people are usually upset with themselves and he reminds them
58 that they can pay in advance since they have the bill for the year. He discussed the graduated penalty Jericho
59 assesses for late payments. Ms. Mercer asked if people receive a call when they are late. Mr. Odit said they do
60 not, but they are sent a notice.

61
62 Mr. Albright stated the most effective thing is to give people a lot of options for paying. He said the easier it is to
63 pay on time, the more likely people will. He discussed payment options, noting that the Town may be on some
64 services for payment that it is not aware of. The Selectboard thanked Mr. Cunningham for the information. Mr.
65 Cunningham said he would be happy to come back if the Selectboard would like to discuss this matter again. Mr.
66 Odit discussed his work on the legislation.

67
68 **3. Receive Streetlight Report.**

69 Mr. Albright, Co-Chair of the Energy Task Force, introduced himself and the following members of the Task Force
70 in attendance: Stuart Alexander, Valerie Wilkins, and Reed Sims. Ms. McMains stated it is a very professional
71 report and the Selectboard is well treated by the amount of work the Energy Task Force has done.

72
73 Mr. Albright stated there are 81 streetlights in Town, served by two different utilities. He noted that does not
74 include the 36 lights installed with the Streetscape Project. He stated the 81 lights are leased and they first
75 looked at energy efficiency by determining what is not needed. Mr. Albright stated they identified 15 lights that
76 have potential for removal. He said the Town would want to find out how the residents feel about removing
77 them. He discussed some examples of lights they are recommending relocating and stated the remaining lights
78 should be replaced with LEDs.

79
80 Mr. Albright stated that he spoke with Efficiency Vermont, who will prepare an agreement where they will pay
81 the bill from the utility companies to upgrade the lights. Mr. Sims explained how utilities may charge for the
82 remainder of the lease for the life of each light. Mr. Albright noted that leases on LEDs are cheaper than the
83 current leases. Mr. Sims stated the carbon footprint is smaller also.

84
85 Mr. Albright discussed the differences in lease rates and the expected life of LED lights. He also discussed the
86 breakdown of lights between the utilities. Ms. Mercer stated the recommended removals make sense and
87 asked about the one on Route 15 at the bottom of Mountain View Road. Mr. Albright explained that light is at
88 an intersection with limited visibility and near a speed reduction zone, so removal would not be a good idea.
89 The Selectboard discussed with Mr. Sims the direction of lights and light pollution.

90
91 Mr. Nulty asked how the Town should proceed. Mr. Albright discussed the Task Force's recommendations to
92 move forward. Mr. Odit stated the trial period for the removals should occur soon, while there are longer
93 periods of darkness. Mr. Albright noted two developments with several streetlights. Mr. Odit stated they both
94 went in about same time and something changed in the Zoning Regulations after those developments. Ms.
95 McMains noted that residents can lease the lights themselves. She stated she would like to see a uniform policy
96 about streetlights. Mr. Sims suggested a set of standard criteria that the Town can point to.

97

98 The Selectboard asked the Energy Task Force to work on the agreement and then come back. The Selectboard
99 thanked the Energy Task Force for an excellent job.

100

101 **4. Approve Annual Certificate of Highway Mileage.**

102 Mr. Odit stated that nothing changed from the previous year. He said approval is needed to receive State
103 highway aid.

104

105 On a **motion** by Ms. McMains, seconded by Ms. Mercer, the Selectboard **approved the Town's Certificate of**
106 **Highway Mileage for the year ending February 10, 2012, and file the same with the Town Clerk and the**
107 **Vermont Agency of Transportation.** The motion passed 3-0.

108

109 **5. Approve Resolution of VCDP Grant Application Authority.**

110 Mr. Odit stated there needs to be a resolution adopted which: states that the applicant has the authority to
111 apply; that the applicant agrees to the terms and conditions of the grant; that the Town has a duly adopted Town
112 Plan; establishes a contact person and authorizing official; and acknowledges that the receipt of federal funds
113 may require an audit under the single Audit Act.

114

115 On a **motion** by Ms. McMains, seconded by Ms. Mercer, the Selectboard **approved the Resolution for VCDP**
116 **Grant Application authority for the purpose of applying for a Planning Grant for accessibility improvements to**
117 **the Jericho Center Library.** The motion passed 3-0.

118

119 **6. Approve 2012 Town Meeting Warning.**

120 Mr. Odit said he provided three versions of the Official Warning's Article II, as follows:

- 121 • Version 1: Reflects the motion made at the last meeting, which approved funding a per diem position with
122 Essex Rescue;
- 123 • Version 2: Result of a meeting Mr. Nulty attended, which would seek funding for a full time, shared
124 employee, for \$33,000 with half to Essex Rescue and half to Underhill Jericho Fire Department (\$33,000 is
125 \$55,000 shared 60/40 with Underhill);
- 126 • Version 3: Reflects a discussion with Underhill today where they didn't include an article in their warning, so
127 a motion will be made from the floor.

128

129 Mr. Nulty discussed the meeting he attended and his preference to warn for the shared position and spend less if
130 an agreement is not reached. He discussed the difficulties with a shared employee. The Selectboard discussed
131 which version would be best.

132

133 On a **motion** by Ms. McMains, seconded by Ms. Mercer, the Selectboard **approved the 2012 Town Meeting**
134 **Warning, version 3.** The motion passed 3-0.

135

136 **7. Approve minutes of 1/5/2012 & 1/26/2012.**

137 The Selectboard tabled approval of the minutes to the next meeting.

138

139 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 8:05 p.m.** The motion
140 passed 3 -0.

141

142 Respectfully Submitted,
143 Amy Richardson

2

3

Selectboard Meeting

4

February 16, 2012 at 7:00 p.m.

5

Jericho Town Hall, 67 Vermont Route 15

6

7 **Members present:** Kim Mercer (Chair), Tim Nulty, Catherine McMains

8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Matthew Simms, Heidi Klein,
10 Andrew Albright, Olivia Strong, Joshua Benes, Jody Carriere, David Villeneuve, Robert Naylor, Stuart Alexander,
11 Phyl Newbeck, Valerie Wilkins

12

13 The public hearing was called to order by Ms. Mercer at 7:00 p.m.

14

15 **1. Public Comment.**

16 There was none.

17

18 Ms. Mercer amended the agenda, moving the Trails Taskforce before the Park & Ride Study.

19

20 **2. Eagle Scout Project Permit Fee Waiver Request.**

21 Mr. Simms introduced himself, noting he is working to become an Eagle Scout and will be doing a large
22 community service project. He said he is hoping to build a gazebo in Mills Riverside Park. He discussed the
23 potential location, noting he is working with the Parks District. Mr. Nulty clarified the location.

24

25 Mr. Simms presented a computer sketch of the proposed gazebo. He discussed the design and the materials.
26 He said the steps and benches are still being finalized. Ms. Mercer asked about the size of the floor. Mr. Simms
27 stated it would be 12' across. He discussed the height and noted they are trying to incorporate a ramp into the
28 steps and accessible benches. Ms. Mercer asked about the wood. Mr. Simms discussed materials and
29 construction, noting that natural finishes will be used in order to blend in with the park aesthetically. The
30 Selectboard said it is a nice project.

31

32 On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard **waived the zoning permit fee applicable**
33 **to the Simms' Eagle Scout project at Mills Riverside Park.** The motion passed 3-0.

34

35 **3. Conservation Commission Member Interview.**

36 Mr. Benes introduced himself, noting he has lived in Jericho his whole life. He discussed his education and career
37 as a Research Technician. The Selectboard members noted it is nice to have someone young and skilled on the
38 commission and discussed what is involved in being a member.

39

40 On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard **appointed Joshua Benes to the**
41 **Conservation Commission to complete an unfulfilled term which expires in March of 2013.** The motion passed
42 3-0.

43

44 **4. Report from Trails Taskforce.**

45 Ms. Klein said she worked with a great group. She said the group's purpose was to develop a proposal for
46 creating a Trails Committee and to determine how a committee would function. She discussed how the Charter

47 was developed, noting it will be similar to the Energy Task Force structure. Ms. Klein discussed the importance
48 of integrating the committee with planning and other Town entities. She said the taskforce looked closely at the
49 Town Plan and discussed what is included in "trails".

50
51 Ms. McMains said it is important to have the structure. She discussed land set aside through Development
52 Review Board (DRB) hearings for trails. Ms. Klein said the committee will have two critical functions: 1) map the
53 existing trails; and 2) establish the vision for future connections. She discussed how segments might be
54 connected.

55
56 Mr. Nulty discussed ancient roads and their potential resource for additional trails. He discussed the work that
57 has been done, deadlines, and the importance of following up on the possibility. The Selectboard and Mr. Odit
58 discussed work that was done and possible contacts for the Trails Committee.

59
60 Ms. McMains noted there are a lot of trails in Town. Ms. Klein said there is a lot of potential and there might still
61 be a way to keep open some of the informal trails. Ms. Mercer noted that the designation guarantees the trails
62 will remain open. Ms. Klein said she would follow up on the ancient roads opportunity.

63
64 Ms. Klein said she worked with a great team, as follows: Bill Bressi, Steve Schwartz, Bob Naylor, Taylor Hook, and
65 Roger Putzel. She said the Town of Essex shared a sample charter to start with. She said if the Selectboard
66 decides to establish a committee it might be helpful to put together a list of resources used for future
67 committees to formally get established. She said it was important to start with the policy framework before
68 getting started. Ms. Mercer stated that is important since the committee will be working with landowners.

69
70 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Selectboard **accepted the Trails Committee Task Force**
71 **Charter and established a standing Trails Committee.** The motion passed 3-0.

72
73 Ms. Klein noted that the Selectboard will need to appoint members to the committee and suggested staggering
74 the three year terms. Ms. Mercer stated a committee of seven would be good. Ms. McMains stated that a lot of
75 people will be interested in trails. Ms. Klein discussed how the committee will operate and get people involved.

76
77 Mr. Odit stated the Town would advertise the committee. Ms. Klein discussed membership, noting that new
78 people are encouraged to participate. Mr. Odit asked that the current members submit a letter if they are
79 interested in continuing.

80
81 **5. Presentation of Park & Ride Study.**

82 Ms. Carriere introduced herself and said she conducted a feasibility study of five lots selected by the Town. She
83 explained the process and discussed a map of the Town showing density. She noted the location of the lots, as
84 follows:

- 85 A) Jericho/Underhill Town line (Park Street green)
86 B) Mt. Mansfield Unitarian Universalist Fellowship (MMUUF) - across from Packard Road
87 C) Vacant Town Parcel at the Route 15/Packard Road intersection
88 D) Vacant area behind the Jericho Congregational Church and Community Center in Jericho Center
89 E) Around the Jericho Center Green

90
91 Ms. Carriere said the locations were selected by the taskforce as a starting point. She discussed average daily
92 traffic on Route 15 and Browns Trace Road. She reviewed accident history, noting there are three high crash
93 areas. She discussed the high crash areas and said they further analyzed Packard Road since two of the potential
94 sites were located in that area. Ms. Carriere discussed the accidents locations, type, and times of day. She said if
95 one of the locations near Packard Road is chosen, the Town will want to work with vTrans.

96 Mr. Nulty asked what the likely response from vTrans would be. Ms. Carriere said that with the high accident
97 areas they are likely to act. The Selectboard and Ms. Carriere discussed the possibility of locating a Park & Ride
98 in that area and the jurisdiction of vTrans.
99

100 Mr. Nulty noted concerns about an excess of overflow similar to Richmond. Ms. Carriere discussed the levels of
101 service at each potential site. She showed site plans for each location, indicating the number of spaces that
102 could be accommodated. The Selectboard discussed Richmond and Essex Park & Rides. Ms. Carriere stated the
103 town owned site has possibility for expansion. She said the sites were prioritized and discussed the scoring for
104 each of the potential sites.
105

106 Mr. Nulty asked about the field in front of Mills Riverside Park. Ms. McMains stated that belongs to the Land
107 Trust.
108

109 Ms. Carriere stated the top sites would be Packard Road and MMUUF. Ms. Mercer stated that the land at
110 Packard Road and Route 15 would be a great location. She discussed left turns onto Route 15, noting that
111 commuters are courteous. Ms. Carriere presented enhanced designs for the two highest scored sites and
112 discussed cost estimates.
113

114 Ms. McMains stated the Energy Task Force (ETF) met recently and discussed the potential sites. She said the ETF
115 felt, based on cost alone, the MMUUF site with an appropriate lease should be given priority since it could be up
116 and running quicker, while the Town continued to work on the Packard Road site. Mr. Nulty asked about grant
117 money. Mr. Odit said grant funding is available through the State, noting the Town needs to own the site or have
118 a 20 year lease. Ms. Mercer discussed other possible uses for the lot, besides commuters. Ms. McMains pointed
119 out the ease of implementing the MMUUF site. Ms. Mercer noted it would be done with all Town money.
120

121 Ms. Carriere discussed cost estimates and improvements needed for the Packard Road site. She discussed the
122 turning radius needed for a commuter bus. Ms. Mercer noted there is no bus route currently. Mr. Nulty stated
123 he understands the desirability and need for a Park & Ride. He asked why the Jericho taxpayer's money should
124 fund this project and what the benefit to Jericho is. Ms. Mercer stated it would be a capital improvement for the
125 Town and it would take traffic off the Town's roads. The Selectboard discussed other benefits, including: reduce
126 carbon footprint; impact on the residents on Route 15, the school, and pedestrians.
127

128 Mr. Benes asked about having bus access on the side of the road, rather than in the Park & Ride. Ms. Carriere
129 said they do not prefer those types of stops, but she would discuss the possibility with them. The Selectboard
130 and those present discussed crossing Route 15 and the possibility of limiting access to Jericho residents.
131

132 Ms. Carriere continued discussing cost estimates for the Packard Road site. She said the next step will be to
133 write the report with the end goal for the Selectboard to select a preferred alternative. The Selectboard and
134 those present discussed the ease of moving solar lights to another location, the potential popularity, and
135 maintenance costs. The Selectboard discussed whether MMUUF was supportive of a Park & Ride at their facility,
136 finding they are generally supportive, but do have some concerns.
137

138 The Selectboard discussed estimated costs for the locations, noting that some of the work may be done for less.
139 Ms. Carriere noted that she used the State estimator program, so the estimates are conservative. Mr. Odit noted
140 the Selectboard does not have to make a decision at this meeting and may want to schedule a follow up
141 discussion. The Selectboard thanked Ms. Carriere for her work.
142

143 The Selectboard spoke with Mr. Naylor about the Trails Taskforce. Mr. Naylor discussed a regional meeting he
144 attended and left some information with the Selectboard. Ms. Mercer stated the committee was established
145 and they would like applications of interest for those who would like to continue on with the new committee

146 **6. Discussion with David Villeneuve.**

147 Castle Cemetery Fence

148 Mr. Villeneuve explained that the cemetery fence was moved when it was replaced and the boundary lines
149 between the Town's, the churches, and his property are no longer clear. Mr. Odit said Mr. Holden, a surveyor
150 who did work for the Streetscape Project, is doing some research and will report back with recommendations.
151 He noted it will require some funds to correct.

152

153 The Selectboard and Mr. Odit discussed whether the fence was in the correct location and the impact if it is not.
154 Mr. Villeneuve stated some fence was removed that shouldn't have been and noted concern about losing track
155 of the boundary lines. He discussed the boundaries referencing survey maps. He discussed the importance of
156 maintaining boundaries. Mr. Villeneuve stated the fence is up to 10' off in places.

157

158 The Selectboard discussed why the fence was put in wrong location with Mr. Villeneuve. Mr. Villeneuve
159 referenced another map and discussed boundary lines and surveyed areas. He discussed pins used to mark the
160 boundaries. He stated the pins should be put in by land surveyors and discussed how title should be transferred
161 and corrected with the parties involved.

162

163 Mr. Villeneuve said he got a cost estimate to mark the boundaries and it seemed excessive. He discussed how
164 the marker should be placed. Mr. Nulty stated the issue is between Mr. Villeneuve, the church, and the Town
165 and there is no reason to spend money if there is no argument. He suggested putting the fence back to the way
166 it was, so there is not a violation of boundaries. The Selectboard discussed whether there was a loss of property
167 and how to correct the situation.

168

169 The Selectboard, Mr. Villeneuve, and Mr. Odit discussed whether it is an active cemetery. Mr. Villeneuve stated
170 that people could still be buried there. Mr. Villeneuve stated the fence was removed without approval. He said
171 the fence separating his property from the Town's is off. He noted he does not care where the fence is, but the
172 boundary corners need to be re-established and marked. Mr. Villeneuve stated that one area is at least 10' off
173 between the church and the Town. He discussed variances along the boundaries and future implications if it is
174 not corrected.

175

176 Ms. McMains said the Town should follow through with the surveyor. The Selectboard and Mr. Villeneuve
177 discussed whose advantage the variances are to. Mr. Villeneuve stated there is only one way to correct the
178 situation and he is willing to participate in the process. Mr. Odit stated he will come back to the Selectboard with
179 a cost estimate. The Selectboard and Mr. Villeneuve agreed the cheapest way to solve the issue is best.

180

181 Trees in Right of Way

182 Ms. McMains stated the Selectboard is working on an ordinance and has provided a copy of the draft to Mr.
183 Villeneuve.

184

185 Dickenson Street

186 Mr. Odit gave some background on the area. He updated the Selectboard and Mr. Villeneuve on recent
187 activities. He said the Town has an opportunity with Dickenson Street and River Road to have a Complete Street.
188 Mr. Odit said the Town can assist the group working on it by hiring an engineer to come up with an engineered

189 concept. He said Trudell Engineering could assist the group with some drawings that would not cost more than
190 \$5,000. The Selectboard discussed available funding with Mr. Odit. Mr. Odit stated he would work with the
191 engineers to determine the scope and bring it back for approval.

192

193 The Selectboard discussed the prospects of implementing proposals for the area. Mr. Odit said they will need to
194 set an implementation schedule and discussed some possibilities to implement in pieces. He discussed the
195 implications of such a project and the engineer's experience. The Selectboard agreed to move forward with
196 determining the scope of work and obtaining estimates.

197

198 Mr. Villeneuve said he has other issues to discuss with the Selectboard, but would be happy to come back at a
199 later date.

200

201 **7. Discuss Plan for Addressing Skunk Hollow Paving Question.**

202 Ms. Mercer clarified that the Selectboard would not be deciding at this meeting whether or not to pave the road;
203 rather they would be discussing how decisions are made and what criteria should be used in those decisions.
204 She said this is for discussion, and is not a public hearing. She gave some background on the road, discussions,
205 and complaints. Ms. Mercer distributed a memo summarizing the history/timeline to those present.

206

207 Mr. Odit stated the memo details the decision. Ms. McMains explained how projects throughout the Town are
208 ranked during the Capital Budget process. Mr. Odit discussed the paving options that were presented to the
209 Selectboard during that process. The Selectboard discussed the money that is allocated for paving roads in
210 Town, with no overall impact to the budget.

211

212 Mr. Nulty discussed community feedback for and against the project. He discussed the cost, noting there was
213 not much of a difference in cost one way or another, noting that grant money is available for paving. He said
214 paving is financially a better choice, but it is not the only issue. He said speed and traffic are also issues, noting it
215 is possible to pave and cut down on speed and traffic. The Selectboard discussed traffic calming methods.

216

217 Ms. Mercer discussed the width of the gravel and how people drive on that section. Ms. Newbeck discussed the
218 culture differences between here and England and her concerns about a single lane for cyclists. The Selectboard
219 and those present discussed the options, bicyclist behavior, and the road's width. Ms. Newbeck noted she would
220 prefer 2' on each side to 4' on one side of the road for cycling.

221

222 Mr. Odit stated that one option would be to repave the existing pavement this year and to put off paving the
223 gravel section until the following year. He explained grant application timing. He said postponing it would allow
224 time for a public process on calming mechanisms, and time to apply for grant funding. The Selectboard
225 discussed the logic and the politics of such a decision.

226

227 Mr. Odit said that one option would be for the Selectboard to pave the gravel section with the incorporation of
228 traffic calming measures, the design of which, could be contracted out. Ms. Newbeck agreed with Mr. Odit's
229 suggestion and cautioned the Selectboard not to make decisions based on complaints or online comments. The
230 Selectboard explained the decision should be based on safety and cost studies, noting Skunk Hollow Road is the
231 most heavily traveled dirt road in the State.

232
233 Ms. Mercer said the topic has been discussed many times. She explained why the topic was put on the agenda
234 for this meeting. She stated the Selectboard has a process to make these decisions. The Selectboard discussed
235 with those present paving and traffic calming. Mr. Odit noted there are limitations on what can be done with the
236 existing pavement due to less room.

237
238 The Selectboard discussed with those present why the road is so popular and why the 0.8 mile is unpaved. Ms.
239 Mercer stated that some people think a lot of work is needed to prepare the section for pavement, but the work
240 has already been done. The Selectboard discussed Town policy on whether to pave roads. They discussed the
241 politics, cost, and safety issues.

242
243 The Selectboard discussed road maintenance on paved versus gravel roads. They discussed life cycle costs and
244 grant funding. The Selectboard thanked everyone for their participation in the discussion.

245
246 **8. Approve minutes of 1/5/2012, 1/26/2012 & 2/2/2012.**

247 On a **motion** by Ms. McMains, seconded by Mr. Nulty, the Selectboard **approved the minutes of 1/5/2012 as**
248 **written**. The motion passed 3-0. On a **motion** by Ms. McMains, seconded by Mr. Nulty, the Selectboard
249 **approved the minutes of 1/26/2012 as amended**. The motion passed 3-0. On a **motion** by Ms. McMains,
250 seconded by Mr. Nulty, the Selectboard **approved the minutes of 2/2/2012 as written**. The motion passed 3-0.

251
252 **9. Other Business.**

253 Ms. McMains asked about the ordinance process relating to trees. Mr. Odit said the Conservation Committee
254 will review it at their next meeting. He added that he has thought of some items that should be included in the
255 ordinance. The Selectboard stressed that the notification procedures are important. The Selectboard discussed
256 who should be notified and what the process should be with Mr. Odit.

257
258 Ms. McMains noted the importance of an appeal process. Mr. Odit said the appeal process is for the landowners
259 whose trees are being cut. Mr. Nulty suggested using a recent letter as a template. Mr. Odit discussed a recent
260 situation relating to tree maintenance with the Selectboard, noting that he has followed up with the appropriate
261 people. Ms. McMains suggested also posting the tree maintenance schedule on the Town's website.

262
263 The Selectboard discussed the scheduled working meeting to prepare for Town Meeting and agreed not to have
264 a meeting on Thursday, March 1, 2012.

265
266 **10. Approve Warrants of 2/6/2012 & 2/7/2012.**

267 Ms. McMains asked whether a specific payment was the same as the budgeted amount for the organization. Mr.
268 Odit checked into it and found that the check was for the correct amount. The Selectboard members signed the
269 warrants.

270
271 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 9:36 p.m.** The motion
272 passed 3 -0.

273
274 Respectfully Submitted,
275 Amy Richardson

Town Meeting
March 6, 2012 at 9:00 a.m.
Jericho Elementary School, Vermont Route 15

Moderator: David Barrington

Selectboard Members present: Kim Mercer (Chair), Tim Nulty, Catherine McMains

Town Administrator: Todd Odit

Town Meeting began with a call to order at 9:09 a.m. by the moderator, followed by the Pledge of Allegiance led by the Boy Scouts. David Barrington made his opening comments, introductions, and invited the legislators to come forward to give everyone an update.

Bill Frank stated it is an honor to serve the residents. He said there are some big bills pending in the Legislature this year. He talked about the effects of Tropical Storm Irene. Mr. Frank discussed the recent redistricting, noting that Bolton is no longer in the same district as Jericho and Underhill. He discussed how the redistricting was done. Mr. Frank stated he is thinking about running for re-election.

George Till said he is honored to serve the residents also. He said the most surprising thing this year has been the bipartisan cooperation during the redistricting, with only four votes against it. Mr. Till stated it is a good example of people working together. He noted the Doyle Poll and legislative updates are available and he would be free to answer questions throughout the day.

David Barrington discussed some housekeeping matters, noting that only registered voters may speak. He explained the role of the moderator.

ARTICLE I: Shall the voters approve the proposed fiscal year ending 2013 budget of \$3,189,017, including spending unanticipated funds such as State and Federal grants and gifts?

Motion made by Carl Newton; **seconded** by Gaye Symington.

Kim Mercer stated she will discuss revenues. She said that in general the budget is intended to provide the services people expect and not to defer annual maintenance. She stated there is an overview with the Town Report which shows a graph of the tax rate for the last several years. Ms. Mercer said the proposed FY2013 budget represents an \$113,849 increase in total expenditures, of which \$2,509,558 will be raised in taxes. She stated that is a 0.6% or \$15,000 increase over the amount raised in last year's budget. She said they do not anticipate the tax rate to be any higher than the previous year, due to an anticipated slight increase in the Grand List.

Kim Mercer discussed specific revenues, noting the following:

- Interest on Delinquent Taxes goes up by \$3,000 to reflect the trends in actual interest received.
- Current Use increase is due to more land enrolled in the program.
- State Aid for Roads increase of \$6,000 reflects previous actual.
- Planning and Zoning Fees decrease by \$3,000.
- Law Enforcement Fines increase as a result of additional coverage.
- Restoration and Computerization increases \$10,000 to reflect actual.
- Town Library decrease has to do with the way the Town pays the Library and is reimbursed.

- Use of Reserve Funds, Heavy Vehicles and Equipment Fund use of \$28,909 offsets a lease payment for another highway truck, which is part of the Capital Budget. She noted that all of the items in the reserve funds are tied to the Capital Budget, which Ms. McMains will explain a little later.

Leslie Nulty noted that several revenue items increased to reflect actual. She asked why the General Dynamics contribution is lower than actual. She noted they have made substantial capital improvements at the Range and would have expected this amount to increase also. Catherine McMains explained this amount has nothing to do with the holdings on the property. She said it is a plowing contract for the road maintenance. Ms. Nulty asked why there is a discrepancy between the budget and actual amounts. Ms. McMains explained that last year was a heavy winter. Ms. Mercer said the budget is for \$18,000, while actual for FY2011 was \$28,660 because there was a lot of plowing that year.

Elizabeth Bernstein asked for an explanation of how the Town Library is paid for. Todd Odit explained that prior to this budget; the Town has given the Library a quarterly payment which included salary. He said the Town paid the salaries and the Library would reimburse the Town, so they are eliminating that piece.

Tim Nulty discussed expenditures, noting the following:

- Salaries and Benefits are in the first section and in the other sections. He stated that total salaries are budgeted to increase by 1.3% to \$602,600. Mr. Nulty stated that the cost of living went up by 3.2% while salaries have increased 2.1% per year over the past four years, a little below the Consumer Price Index (CPI). He stated that benefits have increased a great deal more at 24%. Mr. Nulty explained that most of the increase is attributed to one employee who has chosen to participate in insurance who previously had not. He stated that total wages and benefits increase 6.2%, while the average over the last couple of years was 2.4%. Mr. Nulty said the main reason the increases have been low the past couple of years was persistent cost savings in benefits. He stated that at \$808,000, wages and benefits are approximately 25% of the entire budget.
- Administration and Town Clerk sections had relatively small increases, which were due to increases in salaries and benefits.
- Highways and Bridges had two major increases. Mr. Nulty said the first is an \$87,000 increase for the improvement of two bridges on Browns Trace Road. He discussed the locations. He noted there was a rigorous Capital Budgeting process planning expenditures for the next few years, which appears on page 20 and will be discussed by Ms. McMains. Mr. Nulty said the second is the paving of dirt roads, which has been controversial. He gave some background on the issue and said the Selectboard is taking a close look at Town policies about dirt roads. He discussed the history of Skunk Hollow Road and studies that were conducted.

Sonja Skylar asked for an update on the pedestrian bridge near the Old Mill. Ms. McMains stated it is not in the budget because it is a State project. She discussed a meeting held with the Town Administrator, Town Engineer, and State engineers, noting they were pleased with the progress that is happening. She said that money is included in the FY2013 budget for the State and they hope it will continue through the legislative process and perhaps there will be progress made.

Bert Lindholm asked about Gas, Oil and Diesel decreasing in the budget while costs of fuel continue to rise. He asked if the current year's costs are contained. Todd Odit stated this year is on track compared to last year. He said they may need to adjust near the end of year because it is difficult to predict those costs 18 months out. Mr. Odit stated any overruns will be offset somewhere else in the budget.

Dave Schuler asked about paving on Route 15, whether it is a State or Town problem. He noted the worst section is the area where the sidewalks were added. Mr. Nulty said it is a State problem, but it is not in the paving schedule for this year. Mr. Schuler encouraged the Selectboard to discuss the matter with the State

because people are swerving to avoid damaging their vehicles. Ms. Mercer noted the State usually will patch roads in the spring and that they may be running behind due to other problems relating to Irene's damage.

Jesse Pelton asked for an update on the \$50,000 project to improve energy efficiency of the Town Garage. Mr. Odit stated the grant is almost complete. He said lights were retrofitted last summer, new doors were installed last month, and new roof panels will be installed next week completing the project.

Bob Thigpen asked about the paving of Skunk Hollow Road. Ms. McMains stated she would address it during the Capital Budget discussion.

Tom Baribault asked about salt alternatives, noting this has been level funded for several years. He asked if any of these other compounds have decreased in price, or if there have been changes at the State level relating to recommendations between the use of salt and salt alternatives. Mr. Baribault discussed the impact of the materials on equipment. Mr. Nulty asked permission to suspend the rules so that the Road Commissioner could speak to this issue and there was no objection.

Kenny Barkyoub, Road Commissioner, said that salt alternatives have been on the table for quite a few years, but it is too expensive to get into the stuff the Town should be using. He said the State is using salt brine, which cuts down on the amount of salt used. He explained the differences between the materials. Mr. Barkyoub discussed using salt brine. He said the budget and equipment restrict the use of some of the salt alternatives. Mr. Baribault suggested discussing during the next Capital Budget process. Mr. Barkyoub said that would give them time to look at cost estimates.

Bert Lindholm commented on how salt brine corrodes equipment at a faster rate. He discussed an example involving the Chittenden Solid Waste District (CSWD) trailers. He said using brine will transfer costs to car owners for future repairs. Jean Marie Milliken discussed an example involving equipment corroding due to the use of salt brine.

Catherine McMains discussed the remaining expenditures, noting the following:

- Summer Recreation budget has not changed.
- Insurances increased slightly due to Worker's Compensation.
- Police Services increased \$19,040. Ms. McMains stated that, based on last year's discussion, the Town entered into a contract with the Sheriff's Department. She said there is now 20 hours of coverage with the Vermont State Police and with the Sherriff's Department. She stated the FY2013 budgeted amount reflects the actual costs of both services.
- Street Lights increased slightly. Ms. McMains noted that the Energy Task Force reported on replacing all the non-Town owned lights with LED lighting, reducing some of the lights, and moving some for safety reasons. She stated the utility companies and Efficiency Vermont should cover most of the costs.
- Building and Property, Jericho Greens has increased due to the increase in the cost of mowing.
- Sidewalks, Maintenance increased because there are more sidewalks. Ms. McMains noted the maintenance costs were underestimated by the contractor last year.
- Sidewalks, Construction increased in anticipation of building some new sidewalks this year. She discussed where the new sidewalks would be located and the grants available to offset the construction costs.
- Open Space/Public Use, Land Improvements increase is due to the costs involved with opening the parking lot for Mobbs Farm. She said an agreement has been reached and screening will be installed in the spring.
- Landfill costs have decreased, reflecting actual.
- Mandated Appropriations, Chittenden County Tax decreased. Chittenden County Metropolitan Planning Organization (MPO) went down since it merged with the Chittenden County Regional Planning Commission (RPC), so the combined expense is under the RPC line. Ms. McMains noted that as part of the merger, both entities pledged to stay level funded for the next three years. She explained what the MPO and the RPC are.

- Non-Mandated Appropriations, the organizations vote on their budgets and send them to the Town. Ms. McMains said there is a significant increase in Chittenden Unit for Special Investigations (CUSI) because the Town has never fully funded their request. She explained who they are and the discussions they have had with Selectboard. Ms. McMains noted the decrease in Jericho Center Preservation since last year was a one-time capital campaign. She stated the increase in contribution to the Underhill Jericho Fire Department is due to the increase in the volunteer stipends, utilities costs, and vehicle maintenance.
- Debt Service, Interest decreases a little each year.
- Town Library contribution is decreasing due to the salary expense not being paid and reimbursed, but the Town is not decreasing the actual funding to the Library.

Dave Schuler asked about the calculation for the dollar and percent changes to Line 167. Ms. McMains said it is an error, but the subtotal numbers are correct. Mr. Schuler discussed police service, noting there is no information provided in the reports about crime rates in the area. Ms. McMains said the contracts are for traffic enforcement and that all crime is handled by the Vermont State Police at no cost. She said she did not have information regarding changes in the crime rates, but they could add it to the Town Report next year.

Jean Marie Millikin asked if the Park District is only responsible for the park behind the Old Red Mill. Ms. McMains stated that is maintained by the Winooski Valley Park District and the one shown is for Mills Riverside Park. Ms. Millikin stated the Jericho Park District does a great job.

Scott Shumski asked whether there were competitive bids between the Vermont State Police and the Sheriff's Department for traffic enforcement. He asked if the sidewalk maintenance was competitively bid. Mr. Shumski noted there is a lot of money spent on sidewalk work and suggested analyzing where sidewalks are needed and being used in order to spend the money more wisely.

Catherine McMains stated the sidewalk maintenance was competitively bid and they did not go with the lowest or highest bids. She stated they are trying to balance the rural setting with the needs of people in town when spending money on sidewalks. Ms. McMains said the Town is trying to become more pedestrian friendly. She discussed the dangers for pedestrians on the road and discussed increased use.

Kim Mercer clarified that with the sidewalk plowing contract the Town did not retroactively pay for the year that was underbid. She said the contractor did a great job and it was a competitive bidding process. Ms. Mercer said the sidewalk issue is big and agreed the Town needs to look at strategic placement. She asked those interested to participate in further discussions at the Selectboard meetings and to become involved with the newly formed Trails Task Force Committee.

Heidi Klein stated the Trails Task Force Committee was recently formed and they are looking for volunteers. She explained that trails include any paths, trails, and sidewalks. Ms. Klein stated that one of the first tasks will be to map trails in Town and recommend where they should be in the future. She said the committee welcomes help from those who are interested.

Ms. McMains stated that speed enforcement was also competitively bid. She said that Vermont State Police charge \$66 an hour and the Sheriff's Department charges \$45 an hour.

Jean Sausville asked who is responsible for maintenance of the sidewalks. She discussed issues, including broken windows and large snow banks. Ms. Mercer stated that the Town has a contract with someone to maintain the sidewalks, including plowing and sweeping. Ms. Sausville asked about maintenance of the cracks. Ms. Mercer stated maintenance is the Town's responsibility and the Highway Department will work on it in the spring. Ms. Sausville said it is dangerous from the school down to where the sidewalk ends on the corner.

Todd Odit discussed the Transfers to Reserve Funds. He said the proposed transfers are required by law. Mr. Odit stated that the Reappraisal Fund and Record Preservation Fund are based on per page costs. He stated the other fund balances are decreasing because the money is being used to do some work and we will begin building the reserves again next year.

Frank Popeleski commented on sidewalk construction increasing 37% when some seniors cannot pay their taxes. Ms. McMains noted that most of the cost is funded by grant money and that the Town has a small match. She discussed grant funding, noting the funding is further explained on page 21 of the Town Report.

Elizabeth Bernstein stated that Article II deals with a specific item in the budget and asked why it is separate. Ms. McMains stated it is a separate item and the additional money is not in the regular budget.

Chris Sims asked whether the Town gets some of the traffic fine money back. Ms. McMains said yes. Ms. Mercer noted the revenue is shown on Line 20. Ms. McMains said this amount should increase. Mr. Sims asked if there is a way to make drivers more aware that they need to give pedestrians and cyclists more room in areas where there are no sidewalks. Ms. McMains said the State has a policy of Complete Streets and the Town is starting to think about that for the future.

Catherine McMains stated the Capital Budget is relevant because the numbers are represented in the overall budget. She said they had a full process for the first time this year to plan for the future. Ms. McMains discussed the process, which included: training program from the Vermont League of Cities and Towns; developing a checklist for projects; drafting a Capital Budget that was presented and discussed during meetings; and holding a public hearing to discuss and vote on it. She stated the Selectboard adopted the Capital Budget and the numbers are fixed. She said they will continue to improve this process and public input is important.

Jesse Pelton asked about the funding for the Mobbs Farm parking lot. Ms. McMains said the fees come from recreation impact fees that are paid when new subdivisions are built. She said the remaining funding is from the reserve funds.

Mary Neighbours asked about the amount noted for the Jericho Center Boardwalk. She said she was on the committee and the estimate they received was \$250,000, so why was the amount reduced to \$150,000. Mr. Odit said that the previous Town Planner obtained other bids which he thought were more reasonable estimates.

Peter Booth asked for clarification on the Capital Budget amounts being fixed numbers. He asked if all of the money has been committed to be spent. Ms. McMains said the money has not legally been committed. She said that the line items in the budget came from the Capital Budget. David Barrington assisted with the clarification, noting that the current fiscal year part is fixed, while the future amounts are in flux.

Grant Clarke asked about the Jericho Center Boardwalk. Mr. Nulty explained that there was an old Class IV road across the beaver pond, Varney Road. He said the idea was studied to use the right of way for a boardwalk that would allow residents to cross by bicycle or on foot. He said it is a nice idea, but is very expensive. Mr. Nulty said the project has been postponed in hopes of getting a grant. He said the Trails Committee could look into it further.

Dorothy Naylor asked for clarification regarding the difference between Road Improvement and Road Upgrade in the Capital Budget. She asked what is involved in Asphalt Highway Improvement. Ms. McMains stated that Asphalt Highway Improvement is maintaining the paved roads in Town. She said that is also where Skunk Hollow Road would fall for the unpaved section. She said there are alternatives to use the money and the decision will be made during upcoming Selectboard meetings. Ms. McMains noted that Nashville Road is a multi-year project and discussed the work completed and work that is anticipated. She said there was a study of Dickenson Street done to see what it would take to upgrade it to a two-way road with room for pedestrians. She said that project is out in the future due to the cost.

Tim Nulty summarized that asphalt improvement is the general, constant upgrade. He said that Dickenson Street will require a complete change in the nature and the configuration of the gravel road, which is expensive. Ms. Naylor asked whether Skunk Hollow Road was specifically going to be addressed this year. Mr. Nulty said that Skunk Hollow Road and Nashville Road are two of the most heavily gravel roads in the State. He said he doesn't think just paving is the right answer. Mr. Nulty said they are trying to determine what needs to be done and to minimize the negative side of paving, noting that Skunk Hollow Road may not be paved this year.

Josh Benesh said he is a bike commuter and asked if the Town considers widening the margins when highways are being improved. Mr. Nulty said they do to the extent they can, but there are limitations. Ms. McMains noted that traffic can also be slowed by minimizing travel lanes when it is not possible to widen the road. Jesse Pelton asked if the Town has considered using sharrows to indicate bikes. Mr. Nulty said they have.

Allison Watt asked the Selectboard to elaborate on the discussion about the Town's policy to not pave previously gravel roads. She asked what other roads might be on the table and how residents have the opportunity to comment. Mr. Nulty said the two most heavily traveled are controversial. He discussed other roads that are not beyond the threshold to be considered. He discussed the reasoning for the old policy. Mr. Nulty noted the disagreement among citizens, the cost of maintaining asphalt roads, and the cost advantages to keeping roads gravel as long as possible.

Kim Mercer noted the policy being discussed is not an official Town policy. She stated that the current Selectboard members are not bound to consider historical methods of previous boards. Ms. Mercer said they are also looking at the way things have changed and they expect more input from the residents about concerns. She noted they have to look at safety issues and multi-use options also.

Bob Thigpen asked whether a decision has been made regarding Skunk Hollow Road. Mr. Nulty said the costs could run from \$200,000 to three times as much, depending on what is done to the road. He discussed the possibility of obtaining grant funding. Mr. Nulty also discussed possibilities for calming traffic and reducing speeds when the gravel portion is paved. He said the options and cost/benefits will be discussed further in the coming year and welcomed participation. Ms. McMains discussed the gravel portion of Skunk Hollow Road, noting the volume of accidents on that section. She said they continue to learn what is the most effective and safe way to upgrade that section of road.

Allison Watt thanked the Selectboard for discussing the speed issue. She said she has not seen a road paved where speed did not increase. She asked where citizens have an opportunity to comment on roads being considered for paving. Ms. McMains said the process starts in late August and she should look for a Selectboard agenda warning the discussion. She noted that no other roads are being considered for paving at this time. Ms. Watt asked where the notice is posted. Ms. Mercer said the agendas are on the Town's website and explained how people can sign up to receive notices from the Town. She directed everyone to www.JerichoVt.gov to register. Ms. McMains noted that if speed is an issue on Governor Peck, police coverage can be increased.

Kelly King said she lives on Skunk Hollow Road. She discussed speed, suggesting that one simple way to help solve the problems would be to reduce the speed limit to 20-25 mph on the gravel section. She said the road would break down less and people in a hurry would go somewhere else, which would reduce traffic. Ms. King stated the dust is a horrible issue. She suggested changing the speed limit temporarily to solve many of the issues, noting people might tend to go slower on the rest of the road. Ms. Mercer noted there are statutes about speed limits. She said when a change is made it has to be based on an engineering study about the actual speeds on the road. Ms. Mercer stated that if most people are traveling faster than the posted speed limit, the Town may have to raise the limit.

Brian Stevens complimented the Selectboard and the Town Administrator for including the Capital Budget in the report. He said it would help gathering input during the year.

David Barrington asked for objections to ending the budget debate. He called a vote on Article I, as presented.
Vote: Motion approved unanimously.

ARTICLE II: Shall the voters approve the expenditure of not more than \$33,000 for the purpose of increasing Essex Rescue coverage out of the UJFD Underhill Fire House, which sum shall only be appropriated and expended if the voters of the Town of Underhill approve funding for the same purpose and the legislative bodies of the towns of Jericho and Underhill approve an implementation plan for the additional coverage?

Motion made by Kelly King; **seconded** by Jesse Pelton.

Tim Nulty stated the Article has a mistake in the wording. He explained the \$33,000 in question is intended to be split 50/50 between Essex Rescue and Underhill Jericho Fire Department (UJFD). Mr. Nulty gave some background on the matter, noting both groups came to the Selectboard requesting additional money to hire an additional employee. He said Essex Rescue has made progress on the joint policy to get 24/7 coverage out of the fire department location. Mr. Nulty said the organizations worked out an arrangement to share an employee with the required qualifications. He stated that of that combined position, Jericho would agree to pay 60% and Underhill would pay 40%. He clarified that Jericho's 60% of the combined position would cost up to \$33,000 for an additional 50% position with both Essex Rescue and UJFD.

Tim Nulty suggested an amendment from the floor clarifying the wording as follows:

Shall the voters approve the expenditure of not more than \$33,000, half of which would be to increase Essex Rescue coverage out of the UJFD fire house and half to increase human power for the UJFD, which sum shall only be appropriated and expended if the voters of the Town of Underhill approve funding for the same purpose and the legislative bodies of the towns of Jericho and Underhill approve an implementation plan for the additional coverage?

Mr. Nulty said the Selectboard would like authorization to enter into negotiations with Essex Rescue and UJFD to ensure the arrangement would be worth the expense and increase coverage.

Motion made by Jesse Pelton; **seconded** by Norma Wascoe to amend Article II. The amendment was **approved** with no objection.

Jean Marie Milliken asked whether the Selectboard would come back to the residents before signing the agreement, or if they would have to live with the agreement that is reached. Ms. Mercer said there is not a forum to come back to the voters, so the vote would authorize the Selectboard to negotiate up to, but not more than, \$33,000.

Jesse Pelton clarified that people who want to give feedback could attend Selectboard meetings, or they could contact the members. The Selectboard agreed. Mr. Pelton asked if this would be a recurring expense and how it would look in future years. Mr. Nulty said the presumption is that it could go up or down based on how it works out. He said the item would be warned for the Selectboard meeting it would be discussed at, so people are welcome to participate.

Peter Booth asked why this is a special motion and is not included in the budget. Mr. Nulty explained the reasoning: the agreement was not reached in time to be included in the budget; and it is a sufficient change in the way the two organizations do business that it should be a separate item. He discussed how the hiring of a full time employee of UJFD was handled previously.

Richard Bernstein said that as a citizen he is concerned about where his money is going, in terms of what we can purchase with our health care money. He stated he is also concerned about the allocation of resources, as an EMT on Richmond Rescue, but he would like his comments taken impartially. He said residents of Jericho are blessed for many reasons, including an excellent fire department and two excellent rescue services. Mr. Bernstein said the current budget for rescue services is \$12,500 which is apportioned equitably by the number of residences served. He stated that the amended proposal adds approximately \$15,000 which is completely allocated to the rescue servicing us from the north and the west. Mr. Bernstein noted that is double what we are presently spending. He voiced concerns about not knowing what will be provided in return and that the Selectboard may not be fully aware of what is available from both rescue services. Mr. Bernstein stated it is possible that this amount of money does not have to be spent if an adjustment is made to the territory covered.

Mr. Bernstein proposed forming a committee, suggesting the composition of the committee, and a timeline. Mr. Barrington discussed how the motion could be made with Mr. Bernstein. Mr. Nulty noted a point of order that a motion is on the floor. Mr. Barrington discussed with Mr. Nulty, deciding that although refer to committee is a standard motion; there is no committee to refer the matter to.

Mr. Bernstein said his proposal is to ask the citizens to help establish an architecture for this issue to be reviewed before voted on: what service provided, by whom, and at what cost. He asked the residents to not vote yes on the article at this time. Mr. Bernstein proposed a committee to advise the Selectboard. He said the data is available and discussed what information should be gathered. He stressed the importance that the decision makers make a fair and informed decision.

David Villeneuve said he served on the fire department for 20 years and is in favor of the motion. He said he does not think it should be postponed because we have a rescue serving out of the UJFD main station and this will increase the service to full time. Mr. Villeneuve said increasing service from Richmond Rescue could be looked at in the future. He said the fact is that Richmond doesn't have their equipment in Town. He encouraged everyone support this with a yes vote.

Elizabeth Bernstein stated that both rescues do an excellent job. She noted concerns with response time and coverage. She said she does not think it has been examined enough by a large enough body of people from all over Jericho. Ms. Bernstein noted that Richmond Rescue Squad has 24/7 coverage right now and impressive response times. She said she wants to make sure she is getting the best coverage for her money. Ms. Bernstein said we need to defeat this motion and make a motion to establish a committee to investigate all the questions involved. She thanked Richmond and Essex Rescues.

Michael Weinburg stated he is a member of Essex Rescue, he is an EMT, and he lives in Jericho. He said this matter has been studied. Mr. Weinburg said Essex Rescue spoke at Town Meeting four years ago about having a presence at UJFD and they are continuing along that path. He said they are making good progress and spending this money will continue ambulance service from this area. Mr. Weinburg suggested passing this as presented, without delay.

Louise Rissalis voiced concern about the extra expenditure of funds serving a significant amount of the population that is closer to the Underhill side of town. She noted that she is served by Richmond Rescue. She said their end of town would not have ambulance coverage due to response time. Ms. Rissalis said she understands the need, but the extra money needs to be looked at because of those who are not served.

Heidi Klein said this topic is always on the agenda. She said the question is not about this relationship; it is whether we agree the Selectboard is the right entity to make decisions. She said as citizens we can weigh in on it. Ms. Klein asked the Selectboard to explain the decision making process.

Tim Nulty said this topic is on the agenda regularly. He discussed the history. Mr. Nulty asked everyone to understand that just because one or the other is servicing as primary does not mean that it is the only one

serving the area. He said that secondary service is also important. Mr. Nulty pointed out that during the discussions held with the dispatcher; they were unequivocal that having a presence would improve response times to the whole of Jericho and to Underhill.

Tim Nulty said Richmond Rescue did not dispute that fact. He discussed the sentiment he heard repeatedly over the past six years that citizens are more concerned about coverage and response time than the cost. Mr. Nulty stated it was that basis that they moved forward with efforts to get 24/7 coverage with an ambulance based at the UJFD. He said progress has been made, but we are not all the way there.

Tim Nulty said it is becoming harder to get volunteers, particularly for daytime shifts, so they need an additional paid employee, particularly a driver. He discussed considerations made before deciding to base an ambulance out of the UJFD. Mr. Nulty noted the Town never received a proposal from Richmond Rescue. He suggested moving forward with this motion and reevaluating coverage again next year. Mr. Nulty stated that if Richmond Rescue has a proposal, they will listen. He said the Selectboard represents the interests of the citizens of Jericho, not either rescue service.

Kim Mercer said she agrees with Mr. Nulty. She added that they reviewed a lot of data and most of the calls in Jericho are during the day, when it is difficult to find qualified volunteers that are available. Ms. Mercer said they need to be better staffed, so the ambulance can be used as it is intended.

Catherine McMains noted that when the process started they looked at cost effectiveness and it was clear that Essex was providing greater coverage for less money. She said their job is to be fiscally responsible. Ms. McMains pointed out that the fire department is also asking for a part time employee.

Motion made by Robert Naylor; **seconded** by Chris West to vote on the article as amended. David Barrington read the amended article. **Vote: Motion approved.**

ARTICLE III: Shall the Town collect its taxes by its Treasurer in accordance with 32 VSA Section 4791?

ARTICLE IV: Shall the Town collect its taxes in equal installments due in the Town Offices on August 15, 2012, November 15, 2012, and March 15, 2013, with postmarks acceptable?

ARTICLE V: Shall the Town authorize the Selectboard to borrow money for temporary needs of the Town?

David Barrington asked to combine Articles II, III, and IV. **Motion** made by Dave Schuler; **seconded** by Elizabeth King to combine the articles. **Vote: Motion approved without descent.**

ARTICLE VI: Shall the voters of the Town of Jericho designate the American Elm (Ulmus Americana) in Jericho near the Jericho/Essex town line along Vermont Route 15 as the Jericho Town Tree (in name only)?

Motion made by Robert Naylor; **seconded** by Sarah King.

Robert Naylor spoke on behalf of Brooks Buxton who aptly points out the stately beauty of the tree. He stated it should be maintained for all to enjoy.

Elizabeth Bernstein stated the tree is beautiful and asked what the “in name only” means. She asked whether we can use Town funds to protect the tree. Mary Neighbours also asked what “in name only” means. Jessica

Alexander, speaking as a resident, said she helped with the petition. She stated it is a symbolic gesture because the tree is on privately owned land.

Mary Neighbours said the tree has a finite life and asked if the Town could have another Town tree in the future. Mr. Barrington said that is his interpretation.

Vote: Motion approved.

ARTICLE VII: In the light of the United States Supreme Court's Citizens United decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the Town of Jericho urge the Vermont Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the town send its resolution to the Vermont State and Federal representatives within thirty days of passage of this measure?

Motion made by Susan Harin; **seconded** by Louise Miglianno.

Susan Harin stated she has been following the Citizens United case. She said it is wrong and has a detrimental effect on the citizenry. Ms. Harin encouraged everyone to support the motion.

Eileen Haupt opposed this article, which is in reaction to a court case. She said it didn't change as much as it restored. Ms. Haupt stated that traditional corporations have free speech and the First Amendment doesn't take it away. She said campaign finance laws affect non-profits and explained the limitations on advertising during elections. Ms. Haupt said this article is vague and so are the ramifications. She said it doesn't propose language for the amendment, and it doesn't refer to Senator Sanders' language. Ms. Haupt noted there are twelve different resolutions before Congress. She stated that amending the Constitution is an important responsibility, so we need to know what it did and didn't do. Mr. Haupt said it doesn't give a corporation the ability to fund campaigns, rather to use their funds to express their opinion. She said it is complex. Ms. Haupt asked everyone to vote no and to take a year to become informed. She said we shouldn't amend it because we don't like corporations.

Leslie Nulty stated she is in favor of the motion. She noted that the prior speaker didn't paint an accurate picture of the context for an amendment being called. Ms. Nulty stated the democratic system is awash in an extraordinary amount of money being spent on political campaigns, under the pretext of being independent. She said this is the direct result of a case and evidence. She those supporting this are doing so to clarify how we want our political process to be run, not by conglomerations of money and disenfranchising us economically and politically. Ms. Nulty said some people think it is inappropriate for Town Meeting, but forces corrupting the process can easily seep down into our Town Meeting process. She relayed an analogy relating to the Town government in Jericho. Ms. Nulty said if a statement is made over and over in public people begin to accept it.

Dave Schuler stated he is against this. He said there are unintended consequences, noting that when you talk about corporations, it includes nonprofits. Mr. Schuler gave examples of non-profits impacted. He said they should not be stifled.

Doug Archer said he spent over three decades as a Foreign Service Officer with the State Department. He said he worked in or with dysfunctional governments in third world countries. He said he saw the effects of money in politics. Mr. Archer said that nowhere was there honesty in government and nowhere did the people have a chance to make their will known; only the rich and powerful did. He stated that on a daily basis the United States sees millions of dollars spent by people not affiliated with candidates, distorting our political system. Mr.

Archer said people talk about our descent down toward a third world country and this decision has done more in that direction than he has seen in his lifetime. He urged support of the motion.

Scott Shumski stated that money is speech and America is a Capitalist country. He said people who put up signs, spent money. He stated that people with more money put their message out there more than those who cannot afford to. Mr. Shumski said that internet makes speech cheaper. He said he enjoys defending those people who aren't being defended and the freedom of speech protects our rights. Mr. Shumski said the media and internet help us. He said the Supreme Court stood up and said have their speech. He said we have a duty to make our voices heard when we disagree with corporations. He said to speak up and make a difference.

Bill Butler said he wants to differentiate between what's before our Town and what's going on elsewhere. He said this language is for the Towns and is not an amendment; rather it is calling a question. Mr. Butler said we must come together to discuss this issue. He stated that Congress is dysfunctional due to the money influence in lawmaking. He said this is saying money is not speech, not just corporations, but special interests also. Mr. Butler said they are not proposing language, just proposing parameters of a discussion.

Sonja Skylar said she is for and against. She said the Supreme Court decisions do not reflect her personal opinion. She said she works as an Environmental Consultant, obtaining permits. Ms. Skylar said the regulations reference "no person shall" or "a person shall". She said we should be careful not to exclude corporations from the rules or regulations. Ms. Skylar noted it takes a long time to get a Constitutional amendment and discussed some that are pending now.

Arthur Schelmendine said that part of the problem is the Constitutional changes that would be necessary. He said he researched and found there were a lot of issues with corporations and power after the Constitution was drafted. He discussed the differences in politics today from politics during the 1970s. Mr. Schelmendine noted that the Iowa caucus was overwhelmed with over \$12 million worth of advertisements.

John Neill said he sympathizes with people who are outraged. He said as member of the military who served, he wants to know where that outrage was about flag burning. Mr. Neill said this doesn't rise to that level. He suggested limiting representatives to two consecutive terms, to avoid people building campaign war chests where no one else can compete.

Jean Kennedy stated she supports the amendment. She said she understands the concern about non-profits, but said this would open discussion for a level playing field. Ms. Kennedy compared non-profits to corporations. She stated the two cases of flag burning do not reach the level of destruction of the republic. Ms. Kennedy said this is an appropriate discussion for Town Meeting. She stated this is a crucial moment where Vermont has a voice. She said it is about values and about money destroying our republic.

Vote: Motion carried - For: 113; Against: 28; Abstained: 8.

ARTICLE VIII: To hear the reports of the Town Officers.

David Barrington presented the written reports in the Town Report and stated this is the time to make comments regarding any of the reports. There were no comments. The reports of the Town Officers stand, as is, without comment.

ARTICLE IX: Other Town business thought proper when met.

George Till gave an update on the pedestrian bridge on Route 15 near the Old Mill. He said there is \$450,000 of State money in the FY13 budget to replace the bridge. He stated work should begin this spring or summer.

Jesse Pelton asked for an update on the Noise Ordinance. Catherine McMains stated that the Selectboard held several meetings and reviewed several draft Noise Ordinances. She said it was brought to their attention that a decibel level can only be measured by an expert, of which there are a limited number within the state, so an ordinance would not be enforceable. Ms. McMains discussed a survey done where 96 responses were received and the majority of the respondents did not think an ordinance was needed; however, those impacted did. She said the Selectboard asked the Planning Commission to examine the possibility of addressing the issue with zoning. Ms. McMains stated the Planning Commission decided not to draft regulation specifically aimed at motocross or ATVs, but rather to review performance standards that could be reacted to more quickly. She said a draft of the changes will be reviewed at the Selectboard and Planning Commission level before anything is adopted and the public can continue to participate in the process.

Gaye Symington stated that Mt. Mansfield Union High School Project Graduation is holding a fundraiser dinner and silent auction on March 15th in the cafeteria. She directed people to: www.mmuprojectgrad.com. Ms. Symington stated the Cougars will be playing at the Patrick Gym on Thursday.

Elizabeth Bernstein presented the following announcements from the Jericho Community Center:

- Saturday, March 10th at 5 p.m. there will be a potluck supper and a moonlight hike up an adjacent trail. She said people can come to either, or both, and there is no charge.
- Saturday, March 24th at 1 p.m. there will be a marionette show. She said tickets are on sale at Jericho Center Store, who she thanked for their continued support.
- Barn tours will be held in the fall.
- Ms. Bernstein mad a request for volunteers and/or input on activities or events to engage families with children.
- She noted that open mike nights are free and family friendly, with pot luck desserts.

Barbara Adams stated the Jericho Town Library is sponsoring a book and bake sale in the hall.

Kim Mercer called attention to the vacancies on page 12 of the Town Report. She urged anyone interested to contact Todd Odit to apply. She noted that the new Trails Committee needs members.

Motion to adjourn Town Meeting made by Kelly King; **seconded** by David Villeneuve. David Barrington adjourned the meeting at approximately 12:24 p.m.

Respectfully Submitted,
Amy Richardson

Approved and Attested: _____

2

3

Selectboard Meeting

4

March 15, 2012 at 7:00 p.m.

5

Jericho Town Hall, 67 Vermont Route 15

6

7 **Members present:** Kim Mercer (Chair), Tim Nulty, Catherine McMains

8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Jessica Alexander (Town Clerk),
10 Leslie Nulty

11

12 The public hearing was called to order by Ms. Mercer at 7:08 p.m.

13

14 **1. Public Comment.**

15 There was none.

16

17 **2. Selectboard Reorganization and Meeting Schedule Approval.**

18 On a **motion** by Ms. McMains, seconded by Mr. Nulty, the Selectboard approved continuing the three month
19 chair rotation as follows: Ms. McMains for March, April and May; Mr. Nulty for June, July, and August; Ms.
20 Mercer for September, October, and November; and Ms. McMains for December, January, and February. The
21 motion passed 3-0.

22

23 The Selectboard discussed the schedule and their respective availability.

24

25 Ms. McMains took over as Chair for the remainder of the meeting.

26

27 **3. Various Committee Appointments.**

28 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the Selectboard appointed Chad Dejong and Kristian Omland
29 to the Mobbs Committee for three year terms expiring in 2015. The motion passed 3-0.

30

31 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard appointed Tom Baribault and Mary
32 Neighbors to the Conservation Commission for three year terms expiring in 2015. The motion passed 3-0.

33

34 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard appointed Kevin Spensley and Wayne
35 Hendee to the Development Review Board for three year terms expiring in 2015. The motion passed 3-0.

36

37 The Selectboard tabled discussion of the Planning Commission appointment.

38

39 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard made the following appointments:

40 Health Officer/Emergency Management Director Paul Luciano for a one year term ending in 2013;

41 Animal Control Officer Ed Stygles for a one year term ending in 2013;

42 Tree Warden Don Tobi for a one year term ending in 2013; and

43 Service Officer Louise Rosales for a one year term ending in 2013.

44 The motion passed 3-0.

45

46 Ms. McMains noted there are two openings on the Conservation Commission, three openings for alternates on
47 the Development Review Board, and one opening on the Planning Commission.

48

49 **4. Trails Committee Interview - Leslie Nulty.**

50 The Selectboard discussed the Trails Committee opening with Ms. Nulty.

51

52 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard appointed Leslie Nulty to the Trails
53 Committee for a two year term expiring in 2014. The motion passed 2-0; Mr. Nulty recused himself.

54

55 **5. Request to Begin Dental Insurance April 1st.**

56 Mr. Odit stated that the budget that passed included dental insurance, which the employees greatly appreciate.
57 He said he is requesting that the coverage start on April 1, 2012 instead of waiting until July 1, 2012 since some
58 coverages have waiting periods. Ms. McMains said it is nice to be able to do it without hurting the budget. Mr.
59 Odit said the estimates in the budget are more than it should cost.

60

61 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard authorized providing dental insurance for
62 employees starting on April 1, 2012. The motion passed 3-0.

63

64 **6. 1st and 2nd Class Liquor License Applications.**

65 Mr. Odit noted that one application has not been received yet. Ms. Alexander discussed the licenses and the
66 applications received. She explained the fees associated.

67

68 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard approved a First Class Liquor License for
69 Four Aces Hospitality LLC, dba The Village Cup; and Second Class Liquor Licenses, including tobacco, for: Jericho
70 Center Country Store, Inc.; Bruce Jolley/Jolley Associates, dba Jericho Jolley #303; Melvin Mitchell, dba Jericho
71 General Store; Chittenden Mills LLC. The motion passed 3-0.

72

73 The Selectboard members signed the licenses.

74

75 **7. Approve Recreation Assistant Director Hires.**

76 Mr. Odit stated the Recreation Director advertised and interviewed for the Assistant Director positions. He said
77 she provided recommendations and he agreed with them. The Selectboard discussed the qualifications of the
78 recommended hires.

79

80 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard approved the Recreation Director's
81 recommended hires, Madison Sanguinetti and Cathy Scanlon, for the vacant Assistant Director positions. The
82 motion passed 3-0.

83

84 **8. Request to Authorize Consulting Services for Dickenson Street Complete Street Design.**

85 Mr. Odit said Trudell Engineers contacted the Town offering to assist the working group formed as a result of the
86 AARP study. He said they would work on a Complete Street design for the Dickenson Street/River Road corridor.
87 He said the plan would be more than conceptual, but not quite construction ready. Mr. Odit said Trudell would
88 work with the AARP group and staff to develop a plan the Town could develop and implement in pieces. He said
89 it would keep the momentum going. He discussed the steps taken to date.

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Mr. Odit said the previous information did not look at landscaping or creating a Village-type setting. He set this would also set the stage for what development of the interior streets would look like. He said the plan would incorporate bicycles, pedestrians, traffic calming, and landscaping. The Selectboard discussed what would be provided for the expense.

Mr. Nulty asked how they were chosen. Mr. Odit said they reached out to the Town, but the main reasons they can do it for the cost is that they have done a lot of the surveying in the area. The Selectboard discussed Trudell's experience with this type of work, the cost, and the final project expected.

Mr. Odit said the main benefit is having the survey work, knowing where the property lines and rights of ways are located. The Selectboard discussed potential conflicts. Mr. Odit said this will be a valuable product that the Town will own. He said it is a Town product and a Town process. He discussed how the firm will solicit feedback during the process.

The Selectboard discussed how to fund the cost with Mr. Odit. Ms. McMains asked whether there would be enough money for other potential projects to be addressed. He said there is a balance of \$18,000 now, so there would be more than \$10,000 after this expense to use this fiscal year. The Selectboard discussed how to move forward with the Skunk Hollow Road issue while one member will be unable to attend the next few meetings.

Mr. Odit suggested that one approach would be to put out a request for quotes to design the gravel portion of Skunk Hollow Road and to recommend traffic calming measures in conjunction with paving. Ms. McMains said it should also include ideas for the rest of the road.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard approved a contract with Trudell Consulting Engineers for Preliminary Design Services for Complete Street Improvements on Dickenson Street and River Road. The motion passed 3-0.

The Selectboard discussed with Mr. Odit how to move forward with the Skunk Hollow Road issue. They discussed the timing for paving grant applications.

9. Discussion of Zoning Permits and Overweight Permits.

Mr. Nulty discussed an issue on Bolger Hill Road where a lot of big trucks are traveling the road during mud season, while the road is posted. He said the condition of the road is not too bad since it was reconstructed recently. Mr. Nulty said the fine imposed is not appropriate and he would like to increase the penalty since they are damaging the roads and imposing substantial cost to the Town and the residents.

Mr. Odit said the fine is set by the State, but we can look at what we have authority to do when issuing zoning permits and what conditions could be included. Mr. Nulty suggested giving a warning, then suspend the permit until they pay for the repairs. Ms. Mercer noted that Town policies usually trump State policies if they are more stringent. Mr. Nulty said he likes the idea of making it a bond, so it is connected to the cost imposed on the Town. Ms. Mercer noted that not all the big trucks are part of a permit.

133 Mr. Nulty suggested a road impact fee. Mr. Odit said he could look at what the Town can attach to an overweight
134 permit. The Selectboard discussed use of the roads when they are frozen, at night or early in the morning. Mr.
135 Nulty discussed some examples. The Selectboard discussed truck sizes and overweight permits. The Selectboard
136 asked the Town Administrator to determine what is allowed in the way of increasing penalties to be more
137 commensurate with the costs associated with the damage.

138

139 **10. Approve minutes of 2/16/2012.**

140 The Selectboard tabled approval of the minutes until the next meeting.

141

142 **11. Other Business.**

143 Speed Enforcement

144 Ms. McMains said that after Town Meeting someone asked about increased police presence on Governor Peck
145 Road. She discussed the problem area and the possibility of using the radar feedback sign. The Selectboard
146 discussed police coverage.

147

148 Streetlights

149 Ms. McMains stated the Energy Task Force held a joint meeting with Underhill. She said they will make a
150 presentation at the April 5, 2012 Selectboard meeting. She said CVPS is ready to move forward with the
151 streetlight project. She discussed the notification letters with Mr. Odit. Ms. McMains noted the Task Force is
152 also working on a Streetlight Policy, discussing the work they have done so far.

153

154 Solar

155 Ms. McMains said Underhill is interested in the PACE project, but so far no other town has done it yet. Mr. Nulty
156 discussed other towns that have passed it. Ms. McMains said it has been passed at the town level, but no one
157 has executed it yet.

158

159 Ms. McMains stated they had a presentation from SunCommon, a company that does only solar and was on the
160 news recently. She said they believe that 50% of the homes in this area could go solar. She discussed the lease
161 they are offering that allows residents to install solar with no upfront costs. Ms. McMains noted the monthly
162 costs would be comparable to current energy costs, but would be fixed costs.

163

164 Mr. Nulty said his was profitable the day they turned it on. He noted the law that passed made it better. Ms.
165 McMains discussed the benefits to SunCommon and to the homeowners. Mr. Nulty said it is better to do it
166 yourself, but not everyone can afford the upfront costs. He discussed how the PACE program works. Ms.
167 McMains stated the lease allows people to do something to solarize their home while PACE moves forward.

168

169 Ms. McMains stated that SunCommon will make a presentation on March 28, 2012 at 7:00 p.m. at the Jericho
170 Community Center. She said they do roof panels only. The Selectboard and Mr. Odit discussed roof maintenance
171 and solar panels. Ms. McMains stated the Town of Richmond has a goal of getting 5% of homes in their town on
172 solar and asked Jericho to consider setting the same goal.

173

174 Mr. Odit asked if SunCommon only does work for the private sector. Ms. McMains said they are only residential
175 right now, but they are hoping to add commercial in a few months. Mr. Odit said that would be a good idea for

176 the Highway Garage. Ms. McMains said the Energy Task Force thought the same thing. The Selectboard and Mr.
177 Odit discussed how solar could work at the Highway Garage.

178

179 Chittenden Solid Waste District (CSWD)

180 Ms. McMains asked whether the Selectboard should talk with Bert Lindholm about the letter received from
181 CSWD. Mr. Odit said he would follow up with Mr. Lindholm. The Selectboard discussed the letter briefly.

182

183 Trees

184 Ms. Mercer said that someone approached her at Town Meeting who was really upset about the removal of
185 trees on Tarbox Road. She said she drove down the road and took pictures. She said she sent the resident a
186 letter, stating her opinion that the tree cutting didn't change the nature of the road.

187

188 Mr. Nulty said whenever trees are cut it looks raw. Ms. Mercer said she also suggested a constructive way for the
189 resident to be involved would be to participate in the Road Ordinance process. Mr. Nulty said it is primarily a
190 communication issue.

191

192 Mr. Odit said he sent letters to residents on Orr Road about trees and brush that have been marked for removal.
193 He said no one responded negatively, but one person asked for the wood to be left. Mr. Nulty said
194 communication is key. Mr. Odit said the notification practice will continue.-

195

196 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard entered Executive Session at 8:23 p.m.**
197 The motion passed 3 -0.

198

199 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard exited Executive Session at 8:36 p.m.** The
200 motion passed 3 -0.

201

202 **12. Approve Warrants of 2/21/2012, 2/22/2012 & 3/5/2012.**

203 The Selectboard members present signed the warrants.

204

205 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard adjourned at 8:37 p.m.** The motion
206 passed 3 -0.

207

208 Respectfully Submitted,

209 Amy Richardson



3 **Selectboard Meeting**
4 **April 5, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**

7 **Members present:** Catherine McMains (Chair), Kim Mercer

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Stuart Alexander, Dick Sears,
10 Patrice Dezon-Gaillard, Laura Vallett, Steven Schwartz, Andrew Albright, Tom Baribault

12 The public hearing was called to order by Ms. McMains at 7:05 p.m.

14 **1. Public Comment.**

15 There was none.

17 **2. Planning Commission Interview.**

18 Ms. McMains noted that Mr. Foote had a conflict and was unable to attend the meeting. The Selectboard
19 discussed Mr. Foote's interest in joining the Planning Commission.

21 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard appointed Don Foote to the Jericho
22 Planning Commission for a three year term expiring in March 2015. The motion passed 2-0.

24 Ms. McMains reminded Mr. Odit to have him sign the Conflict of Interest Policy.

26 **3. Conservation Committee Interviews.**

27 Mr. Odit noted that Liz Thompson was unable attend the meeting due to a conflict. The Selectboard interviewed
28 Laura Vallet. Mr. Baribault stated that Ms. Thompson is unavailable on Thursday nights. He discussed her
29 background. Ms. McMains noted the Town is very lucky to have two individuals interested with such good
30 credentials.

32 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard appointed Laura Vallet and Liz
33 Thompson to the Conservation Commission for three year terms which expire in March 2015. The motion
34 passed 2-0.

36 **4. Trails Committee Interviews.**

37 The Selectboard interviewed Steven Schwartz for the Trails Committee. Ms. Mercer asked if Mr. Schwartz would
38 commit to a three year term and he said he would.

40 The Selectboard interviewed Patrice Dezon-Gaillard for the Trails Committee. Ms. Mercer asked if Mr. Dezon-
41 Gaillard what term he is interested in and he said he is available for three years.

43 The Selectboard interviewed Dick Sears for the Trails Committee. Ms. Mercer asked if Mr. Sears would commit to
44 a two year term and he said he would.

46 Ms. McMains stated there will be more interviews conducted at the next Selectboard meeting. She said the
47 Selectboard would make appointments after that round of interviews.

48
49 Mr. Sears stated he is not sure why John Abbot could not be at the meeting. He said Mr. Abbot's outdoor resume
50 is extensive.

51
52 The Selectboard discussed that there are more candidates than vacancies, noting the possibility of appointing
53 alternates. Mr. Odit noted that additional people would not be precluded from participating with the
54 committee. Ms. McMains told the candidates they would be notified by the end of the month. Ms. Mercer said
55 it is wonderful that so many people are interested in this committee.

56
57 **5. Streetlight Policy and Conversion Discussion.**

58 Mr. Albright came forward to discuss the policy and conversion of streetlights with the Selectboard. He stated he
59 received input on the policy from Todd, Stuart, and the Energy Task Force (ETF). Mr. Albright discussed the
60 definition of cut off, the amount of light a fixture throws upward. He said they are interested in minimizing this,
61 so there is less opportunity to create an annoyance. He said they have not determined if the specifications for
62 the Streetscape Project meet the definition.

63
64 Mr. Odit stated the lights meet public works specifications, but the question is whether they meet this standard.
65 The Selectboard and Mr. Albright discussed light pollution and light refraction. Ms. Mercer noted it would be
66 nice to have a map or diagram as part of the policy. Ms. McMains agreed it would be good to have one in the
67 records. Ms. Mercer suggested an overlay and Mr. Albright said he could add that.

68
69 Ms. McMains asked about the definition. Mr. Odit said they took out the part referring to Town installed
70 streetlights. He said the policy can be amended. Mr. Odit said it is important to have a consistent look within
71 the Town. The Selectboard, Mr. Odit, and Mr. Albright discussed the lights used in the Streetscape Project.

72
73 Ms. McMains asked if a public hearing is needed. Mr. Odit said one is not required for a Selectboard policy. The
74 Selectboard asked Mr. Albright to add a map overlay to the policy highlighting the locations.

75
76 Mr. Alexander said the first bullet in the policy, under Village Center, is puzzling. Ms. Mercer said the map would
77 help. Mr. Alexander read the section he was referring to. Ms. McMains suggested highlighting the area on the
78 map where the Town is responsible for the lighting. Mr. Albright asked if the policy could be on the agenda for
79 the next meeting and the Selectboard said yes.

80
81 Mr. Albright discussed the conversion of the streetlights, noting Central Vermont Public Service (CVPS) has
82 received the lights and is ready to start. Ms. Mercer clarified that some will be disabled, but left there. Mr.
83 Albright said yes, that CVPS can turn them off for as long as we want. Ms. Mercer asked if there are complaints
84 or issues if they can be turned back on and Mr. Albright said yes. He discussed giving residents notice, turning off
85 the lights, and getting feedback prior to making a final decision.

86
87 Ms. Mercer asked about the lights on Sunnyview Drive. Mr. Albright said there is a person on the ETF who is
88 glad. Ms. Mercer noted there are a lot of families on the road. The Selectboard, Mr. Albright, and Mr. Odit
89 discussed the timing of letters and the conversion.

90
91 Mr. Albright stated there are three separate lists. He said there are eleven lights proposed to be removed,
92 discussing the locations. The Selectboard discussed the lights on Sunnyview Drive. Mr. Odit asked if the LED

93 fixtures have a different light pattern than what is there now. Mr. Albright said they are somewhat different,
94 discussing the differences.

95

96 Mr. Albright discussed the remaining locations. He noted he is not proposing anything with the Vermont Electric
97 Co-op (VEC) poles, since their policies are difficult. Ms. McMains discussed a light that is located on private land
98 that the Town has a responsibility to turn off. Mr. Albright suggested notifying the resident in the letter that they
99 can take it over at the same rate.

100

101 Mr. Albright asked whether the ETF should draft the letter. Mr. Odit stated that would be helpful. He said he
102 would review it and provide input. Mr. Albright said they will draft both letters. Ms. Mercer recommended
103 sending a letter to everyone on Sunnyview Drive. Mr. Odit suggested flagging the poles so people can know
104 which ones are affected. Mr. Albright said he would ask CVPS if that is okay, since they are their poles.

105

106 Ms. McMains asked whether upgrading the lights in Jericho Center would affect future streetscape
107 improvements. Mr. Odit said no. Mr. Albright noted that since there is an incentive, if they are upgraded now
108 and then we decide to change the fixtures, we may have some cost. Mr. Odit said it would not be a problem in
109 the immediate future.

110

111 Mr. Albright asked about improvements to the Browns Trace Road intersection. Ms. McMains said it is included
112 in the Fiscal Year 2014 budget. Mr. Albright noted it would not affect the streetlight unless they move the pole.
113 Ms. McMains said it is a State project.

114

115 Mr. Albright said there are two lights on the addition list that are replacing lights being removed. He discussed
116 those changes and locations. Ms. McMains asked how the motion controlled lights work. Mr. Albright said CVPS
117 will not do that. The Selectboard and Mr. Albright discussed notification of residents affected by these changes.

118

119 The Selectboard and Mr. Albright discussed locations of lighting on Cilley Hill Road and the potential impact on
120 the pumpkin display, agreeing it should not have an impact. Mr. Albright noted that sometimes streetlights are
121 placed to signal motorists to slow down. Mr. Odit clarified one is being added to Cilley Hill, but none are being
122 removed. He noted the addition is for public safety. Mr. Odit, Mr. Albright, and the Selectboard discussed
123 notification.

124

125 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved the recommended
126 conversions, new installations, and proposed trial outages for the CVPS lights as outlined in the email from
127 Andrew Albright to Todd Odit dated 3/13/2012, subject to letters being drafted and sent to all affected
128 homeowners. The motion passed 2-0.

129

130 Ms. McMains noted the Selectboard received a letter from Bob Devost on Milo White Road about lights being
131 turned off. She stated that based on information received from VEC, the Town will not be able to do anything
132 with those lights.

133

134 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved disabling a publicly funded
135 streetlight on Appletree Lane, on private property with no public benefit, and sending a letter to suggest the
136 homeowner can adopt it. The motion passed 2-0.

137

138 Mr. Albright asked about a utility pole being put in at the Lee River Road and Browns Trace Road intersection.
139 Mr. Odit discussed action taken. Mr. Albright discussed upgrading the streetlight to LED since it is being moved.
140 He said the Town would lose an opportunity since it is not part of the system wide change. He stated if it is done
141 now, Efficiency Vermont will cover the cost. The Selectboard asked Mr. Albright to discuss the matter with his
142 contact.

143

144 The Selectboard thanked Mr. Albright for all of the work. They said the Town is lucky to have such experienced
145 volunteers who save the taxpayers' money.

146

147 **6. Acceptance of Barber Farm Road Box Culvert Bid.**

148 Mr. Odit said there are three big culverts on Barber Farm Road, two of which have been replaced. He said the
149 one remaining had a washout during the storm. Mr. Odit said the Town applied for a grant to replace the culvert
150 and received it. He said bids were received ranging from \$147,820 to \$114,770. Mr. Odit recommended
151 accepting the bid from John Scott Excavating. The Selectboard discussed the bids.

152

153 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard accepted the bid by John Scott
154 Excavating in the amount of \$114,770 for the replacement of culvert B-11, with a precast box culvert, subject to
155 all the conditions contained within the signed bid submittal. The motion passed 2-0.

156

157 **7. Approve Summer Recreation Counselor Hires.**

158 Mr. Odit stated the Recreation Director interviewed all the candidates and was happy with the results. Ms.
159 McMains said having a background check is good. Mr. Odit said it was implemented the first summer he was
160 employed. Ms. Mercer clarified how many counselors were being hired. Mr. Odit stated there are nine rehires
161 and seven new people.

162

163 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved the Recreation Director's
164 recommended hires for the vacant seven counselor positions and the rehire of nine counselors. The motion
165 passed 2-0.

166

167 **8. Request to Decorate Jericho Center Green for Open Studio.**

168 Ms. McMains stated this is the annual request to decorate the Jericho Center Green. The Selectboard discussed
169 the request.

170

171 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved permission to decorate the
172 Jericho Center Green from May 19 through May 28, 2012. The motion passed 2-0.

173

174 **9. Appointment of Municipal Project Manager for Jericho Center Sidewalk Project.**

175 Mr. Odit recommended that the Selectboard appoint Jennifer Murray as the Municipal Project Manager for the
176 Jericho Center sidewalk project, with himself as the second signature for project invoices.

177

178 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard appointed Jennifer Murray as the
179 Municipal Project Manager for the Jericho Center STP EH12(10), with Todd Odit as the second signature for
180 project invoices. The motion passed 2-0.

181

182 **10. Approval of 1st Class Liquor License Application.**

183 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved the 1st class liquor license for
184 the Mad Batter, Inc. dba The Hungry Lion. The motion passed 2-0.

185

186 **11. Approve minutes of 2/16/2012, 3/5/2012, and 3/15/2012.**

187 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved the minutes of 2/16/2012 as
188 amended. The motion passed 2-0. On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard
189 approved the minutes of 3/15/2012 as amended. The motion passed 2-0. The Selectboard tabled the minutes
190 of 3/5/2012 until Mr. Nulty returns.

191

192 **12. Other Business.**

193 Ms. McMains noted the letter from vTrans was long overdue.

194

195 Ms. Mercer asked Mr. Odit if he went to the planning meeting. Mr. Odit said the meeting was good and
196 discussed the topics.

197

198 Ms. Mercer discussed the President's visit to Vermont.

199

200 **13. Approve Warrants of 3/19/2012 and 4/2/2012.**

201 The Selectboard members present signed the warrants.

202

203 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 8:19 p.m.** The motion
204 passed 2-0.

205

206 Respectfully Submitted,

207 Amy Richardson

2

3

Selectboard Meeting

4

April 19, 2012 at 7:00 p.m.

5

Jericho Town Hall, 67 Vermont Route 15

6

7 **Members present:** Catherine McMains (Chair), Kim Mercer

8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Karen Vesosky, William Wetzel,
10 Ron Charlebois, Randy Clark, Randy H. Clark, Andrew Albright, Helena Gardner, John Abbott, Phyl Newbeck,
11 Cathy Davis, Judy Cole

12

13 The public hearing was called to order by Ms. McMains at 7:06 p.m.

14

15 **1. Public Comment.**

16 John Abbott asked about the dirt bike track on Lee River Road. He said it is still generating lots of noise and
17 asked what the current Noise Ordinance is. Mr. Abbott clarified the track is located between Plains Road and Lee
18 River Road. He asked what can be done to address the issue.

19

20 Ms. McMains stated the Town does not have a Noise Ordinance. She explained that one would be unenforceable
21 and explained how it would need to be enforced by an expert. Ms. McMains said the Planning Commission is
22 looking at setting standards for recreational noise currently. She told Mr. Abbott he should contact the Zoning
23 Administrator.

24

25 Ms. McMains discussed how the issue could be addressed with zoning, noting an example in Hinesburg. She
26 discussed the Hinesburg situation and said the Town needs to balance people's use of their own property and
27 the impact to their neighbors. Ms. McMains stated the Planning Commission meets the first and third Tuesdays
28 of the month.

29

30 Helena Gardner said she also lives in the area of Lee River Road and echoed what Mr. Abbott said. She said the
31 noise is very loud and disruptive. She thanked the Selectboard for the information provided.

32

33 **2. Trails Committee Interviews.**

34 The Selectboard interviewed Karen Vesosky, Helena Gardner, and John Abbott for the Trails Committee openings.
35 Ms. McMains said the Town is very lucky to have such experienced volunteers. Ms. Mercer explained there were
36 more applicants for the committee than the charter allows, so the Selectboard will appoint as many people as
37 there are openings currently. Ms. McMains noted that people can volunteer for the committee even if they are
38 not a committee member.

39

40 **3. Authorization for Highway Truck with Dump Body and Plow Purchase.**

41 Mr. Odit said that during the budgeting process for FY13, a vehicle and equipment replacement plan was
42 developed, which calls for the replacement of a tandem highway truck with a plow in FY13. He said the Town
43 solicited quotes from various vendors. He said the vehicle would be in two pieces: the truck chassis; and the
44 dump body and snowplow.

45

46 Mr. Odit said his memo explains the research and conclusions. He said the dump body and plow piece received
47 three quotes ranging from \$79,940 to \$69,203. He recommended the Viking Cives for the dump body and plow.

48 Mr. Odit stated the truck piece had differences between engines and options, so five quotes were received on
49 four different trucks ranging from \$101,770 to \$88,550. He noted the quotes factored in the trade and the
50 bottom two quotes were within about \$300. Mr. Odit said after a lot of discussion with Kenny, he is
51 recommending accepting the quote for a Freightliner from Charlebois. He discussed the cost.

52

53 Ms. McMains stated she has been actively involved in the discussions. Ms. Mercer asked Mr. Barkyoub about
54 his recommendation and decision process. Mr. Barkyoub discussed the trucks the Town has now, which
55 include Internationals and a Mack. He said the Internationals will only use their own engine in their trucks. He
56 said the engine was new in 2010 and it has a few issues.

57

58 Mr. Barkyoub said he feels the International has to prove itself before he would recommend getting one again.
59 He discussed his concerns with the truck engine. He said the Detroit engine has been around for years and used
60 to be put in International trucks, but they will not put them in the trucks now.

61

62 Ms. McMains stated it has been a difficult process since the Clark's are very good civic neighbors. She stated the
63 Town is trying to be more "green" and the decision has to do with the Environmental Protection Agency (EPA)
64 rating of the engine. She discussed steps the Town has taken to reduce its carbon footprint and save some
65 money. Ms. McMains noted concerns that the International engine is running on pollution credits. She said the
66 company is looking into it, but the Town does not have time to wait. She said the Road Crew needs to become
67 familiar with the equipment before winter. She said the Town needs to go with the Town Administrator's
68 recommendation with an engine that meets EPA specifications.

69

70 Randy Clark discussed the timing of the Town's purchase of the International engine. He said the engine was in
71 other models prior to that model year. He said there were issues with that engine, but there has only been one
72 repair order on the Town's truck in 2 ½ years. Mr. Clark stated the engine is used in large fleets and has many
73 millions of miles under its belt and is proving successful.

74

75 Mr. Clark stated they have sold nearly 70 of the trucks in their market since the first one and it is a strong engine.
76 He discussed emissions standards, noting emission credits are issued when engines are built cleaner than they
77 need to be at the time. He explained that the EPA set a standard of 0.2 in 2010 and the engine being discussed is
78 at 0.5. Mr. Clark noted the standard in 2007 was 1.2. He said the engine has been in testing for certification
79 since early February and the process is going well. He said it is likely that when a truck is built the engine would
80 be certified.

81

82 Ms. McMains said the difficulty is that the Selectboard needs to decide tonight. She said she is looking at the
83 EPA standards for the current truck. Mr. Clark said the engine is fully certified by the EPA. Ms. McMains and Mr.
84 Clark discussed emission standards and fines. Mr. Clark noted the Vermont Agency of Transportation has several
85 of these trucks and engines and has more on order, noting they will have 36 by the end of the year. He explained
86 the difference from 0.5 to 0.2 is a small amount and it is one truck, not one hundred. Ms. McMains stated the
87 Town is trying to be as "green" as possible and the Selectboard is trying to do the right thing for the Town.

88

89 Will Wetzel stated the Detroit engine meets 2014 emissions. Mr. Clark noted that although Detroit has been
90 around for years, this engine is not an old engine. Mr. Wetzel said it is an older engine than the International
91 engine.

92

93 Ms. McMains said this decision does not mean the Town will not buy from Clark's Truck Center again. Mr. Clark
94 noted that servicing the truck 5 miles from the Town Garage would save more fuel than servicing it 20 miles
95 away. Ms. McMains and Mr. Clark discussed fuel economy and usage.

96

97 Ron Charlebois added that every diesel engine manufactured in the United States uses Diesel Exhaust Fluid
98 (DEF). He said the only exception is International, who does not meet emissions standards. He said the industry
99 contends they are wrong. Mr. Charlebois discussed other vehicles that use DEF.

100

101 Ms. Mercer said she understands the issues and is following the discussion. She said it is a difficult situation.
102 She said the decision is not personal. She said she hopes there will not be any repercussions from this decision.
103 Ms. Mercer stated it is an easy decision if you do not consider who is involved.

104

105 Mr. Clark said he does not know of a deal that has been lost due to emission standards. He noted that many of
106 the municipalities they deal with wish their company was closer, while the Town of Jericho is the closest. Ms.
107 Mercer said Milton is close and Charlebois is a local company also. Ms. McMains said she is trying to make
108 "greener" choices, personally and with the Town.

109

110 Mr. Clark stated he had good discussions with Mr. Odit and Mr. Barkyoumb. He discussed extended warranty
111 packages and asked if the quotes take the warranty packages into account. Mr. Odit said they were removed
112 from all of the quotes. He said he does not believe the warranty plans should be financed. He discussed the
113 timing of purchasing such plans. Mr. Clark noted International offers one of the longest warranty packages and
114 additional years of service add to the overall cost.

115

116 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard accepted the quote from Viking Cives
117 of \$69,203 for the installation of a dump body, snow plow and associated equipment; and the quote from
118 Charlebois for a 2013 Freightliner 114SD for a sale price of \$113,550, trade in value of \$25,000, for a net sales
119 price of \$88,550. The motion passed 2-0.

120

121 **4. Acceptance of Highway Truck Financing Proposal.**

122 Mr. Odit said the Capital Budget proposed a three year financing plan, although the practice has been five years.
123 He explained the reasoning for reducing the term in order to replace another vehicle in a few years and reducing
124 interest expense. He said he received three proposals, which were from: CalFirst, Baystone, and MLC.

125

126 The Selectboard and Mr. Odit discussed the financing companies. Mr. Odit explained the process and where the
127 Selectboard would continue to be involved in the process. Ms. Mercer asked about possible benefits to stay with
128 Baystone since they hold other Town leases. Mr. Odit said he compared the fees, finding Baystone and CalFirst
129 similar. He said the only difference was the rate.

130

131 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard accepted the municipal lease-purchase
132 proposal from CalFirst dated Friday, April 13, 2012. The motion passed 2-0.

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Ms. McMains, Randy H. Clark, and Andrew Albright discussed cleaner fuel technology and trucks.

5. Approve Street Light Policy.

The Selectboard liked the map that was added to the policy. Ms. McMains noted the notification letters were good also. The Selectboard and Mr. Albright discussed timing of the notification letters. Mr. Albright noted that the Energy Task Force (ETF) would handle any responses from residents.

On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved the Jericho Street Lighting Policy with map as presented. The motion passed 2-0.

The Selectboard thanked Mr. Albright and the Energy Task Force for their work.

6. Approve RFP for Design for Paving and Traffic Calming Features for Skunk Hollow Road.

Mr. Odit said the Selectboard requested something to review which could be put out requesting a firm with experience in traffic calming to look at Skunk Hollow Road, particularly the gravel portion. He said the request for proposal (RFP) drafted is to design traffic calming for if or when the section would be paved and additional traffic calming for the rest of the road.

Mr. Odit said the idea would be to have a design under way this summer, with two public hearings, which would result in two or three choices of traffic calming that the Selectboard could chose from to be included in the budget. He said this would allow the Town to apply for a Class II grant, which would double the available funds to make improvements with pavement.

Ms. Mercer clarified that the RFP would be for engineers to do the work. She asked how much it will cost and where the money will come from. Mr. Odit discussed the funding which would come from the Selectboard's consulting budget and some unspent paving funds. The Selectboard and Mr. Odit discussed cost and the scope of the RFP. Ms. Mercer said the RFP should include gathering data about public opinion. She said the consultants should capture and quantify the public opinion. Mr. Odit said more detail can be added relating to reporting from the public hearings. Ms. Mercer clarified the consultant's role would be similar to that of a moderator during the meetings. Mr. Odit said staff could revise the RFP and bring it back at the next meeting.

Ms. Mercer said the RFP should encourage creative solutions that are unique and problem solve. Mr. Odit said they could highlight the need to come up with solutions appropriate for a rural setting, as opposed to urban blocks or neighborhoods. Mr. Odit said the consultant's work will be an important part in the public process. Ms. Mercer and Mr. Odit discussed how to revise the RFP.

Mr. Albright asked who the RFP goes to. Mr. Odit explained the distribution. He noted the Town is looking for experience in designing traffic calming features.

Phyl Newbeck read from Section 9.3 of the Town Plan. She asked why an RFP is going out before the public hearings are held. Ms. Mercer said the consultant would moderate the hearings. She suggested adding the Town Plan to the list of documents included in the RFP. Ms. McMains said they want the process to generate public comment on the recommended ideas.

Ms. Newbeck said it seems that the public process is about how it will be paved, rather than should it be paved. Ms. McMains stated no decision has been made yet. She said it would not be paved this year. Ms. Mercer said the debate about whether or not to pave the road has been ongoing. She said the public process would be about potential designs that could improve the road.

182 The Selectboard and Ms. Newbeck discussed increased traffic, speeding, traffic calming, volume control, and
183 aesthetically pleasing solutions.
184
185 Cathy Davis said she appreciates the discussion. She suggested that paving should not be a foregone conclusion
186 in the RFP in order to allow for more creative solutions. Ms. McMains stated there is limited work you can do on
187 gravel, while there are more options with pavement. Ms. Mercer noted that improvements would come out of
188 the paving budget.
189
190 Ms. Davis asked whether the existing paved portions would be paved and improved. Ms. Mercer said the
191 existing paved portion would be repaved, but the Town would not implement traffic calming on the gravel
192 section. Ms. McMains discussed traffic calming. Ms. Davis noted concern, as a resident on Skunk Hollow Road,
193 that paving is used in the RFP. She said it seems like the decision has already been made. She stated gravel is a
194 traffic calming measure, noting she is not saying there isn't a better way to do it.
195
196 Ms. Mercer suggested the word paving could be removed from the RFP title. Mr. Odit stated gravel is traffic
197 calming, but it is not safe or effective. Ms. Davis said removing paving would allow consultants to look at all
198 options and be creative. Ms. Mercer encouraged Ms. Davis to look at the studies that have been conducted. She
199 agreed to remove paving from the RFP title.
200
201 Ms. Newbeck asked when the public hearings would be held. Mr. Odit and the Selectboard discussed the timing,
202 noting they would not be until later in the summer. The Selectboard discussed the timeline to ensure the design
203 is finished by October, so that if a decision is made the solution could be included in the Capital Budget. Mr. Odit
204 suggested that Ms. Mercer work with Ms. Murray to revise the RFP, then the Selectboard could review it again at
205 the next meeting.
206
207 Ms. Mercer stated that people who live on, or own land on, Skunk Hollow Road will receive a letter notifying
208 them when the public hearings will be held. The Selectboard discussed other ways residents will be notified,
209 including local newspapers, websites, and social media.
210
211 **7. Approve minutes of 4/5/2012.**
212 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard approved the minutes of 4/5/2012 as
213 written. The motion passed 2-0.
214
215 **8. Approve Warrants of 4/16/2012.**
216 The Selectboard members present signed the warrants.
217
218 **9. Other Business.**
219 Ms. McMains said the Energy Task Force would like to schedule a presentation to get an update on the PACE
220 program and have asked if the Selectboard would like to have a joint meeting to hear the presentation. Ms.
221 Mercer said she would like to hear the presentation. Ms. McMains said Mr. Nulty would likely want to listen
222 also, so she would see if the ETF could come during a regular Selectboard meeting.
223
224 The Selectboard discussed the appointments for the Trails Committee. The Selectboard agreed to ask Patrice
225 Dezon-Gaillard to consider being an alternate committee member.
226
227 On a **motion** by Ms. Mercer, seconded by Ms. McMains, the Selectboard appointed the following individuals to
228 the Jericho Trails Committee: Karen Vesosky and Dick Sears for one year terms expiring in March 2013; Helena
229 Gardner for a two year term expiring in March 2014; and Robert Naylor, Steven Schwartz, and John Abbott for
230 three year terms expiring in March 2015. The motion passed 2-0.

231

232 On a motion by Ms. Mercer, seconded by Ms. McMains, the **Selectboard adjourned at 8:43 p.m.** The motion
233 passed 2-0.

234

235 Respectfully Submitted,
236 Amy Richardson

2
3 **Selectboard Meeting**
4 **May 3, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**

6
7 **Members present:** Catherine McMains (Chair), Tim Nulty, Kim Mercer

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Stuart Alexander, Samantha Dunn,
10 Harry Thurgate, Andrew Albright, Roger Putzel, Valerie Wilkins

11
12 The public hearing was called to order by Ms. McMains at 7:03 p.m.

13
14 **1. Public Comment.**

15 There was none.

16
17 **2. Planning Commission Interviews.**

18 The Selectboard interviewed Samantha Dunn and Harry Thurgate for the Planning Commission (JPC) opening.
19 Mr. Nulty noted there are two candidates for one position on the JPC, while the Development Review Board
20 (DRB) needs volunteers. He asked if either candidate would be interested in volunteering for the DRB. He
21 discussed the differences between the JPC and the DRB. Both Ms. Dunn and Mr. Thurgate said they would be
22 open to considering both positions. The Selectboard and the candidates discussed the local economy and they
23 thanked both candidates for their interest and for meeting with them.

24
25 **3. Acceptance of Park & Ride Study.**

26 Mr. Odit said the consultant has finished the Jericho Park-and-Ride Feasibility Study and Alternatives Evaluation
27 report. He said staff has no additional comments to add to the report. He discussed the possible next steps with
28 the Selectboard. Ms. McMains asked whether the DRB process would need to be completed before the next
29 round of grants. Mr. Odit discussed the possible timeline if the Selectboard chose to proceed in the near future.

30
31 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard accepted the Jericho Park-and-Ride**
32 **Feasibility Study and Alternatives Evaluation as final.** The motion passed 3-0.

33
34 Ms. Wilkins stated the Energy Task Force (ETF) members present were involved in the study. She asked the
35 Selectboard not to defer the discussion for too long if they are interested in pursuing it. The Selectboard
36 discussed with the ETF some considerations.

37
38 Mr. Nulty noted the only thing that surfaced during the previous discussion was whether to open the Park-and-
39 Ride to everyone, or only to Jericho residents. Mr. Albright asked whether limitations are placed on any other
40 Park-and-Ride in Chittenden County. Mr. Nulty said he did not think so. He discussed other Park-and-Rides in
41 the area. Ms. McMains noted that restrictions could not be placed on it if State funds are used. She said if only
42 Town money is used, it would need to be done in phases.

43
44 The Selectboard and Ms. Wilkins discussed the possible locations, including advantages and disadvantages. Ms.
45 Wilkins noted that the Chittenden County Transportation Authority (CCTA) should be consulted about their long
46 term plans prior to design to ensure the facility would meet their requirements.

47
48 Ms. Mercer asked the ETF members if they had a preference or a recommendation for the Selectboard. Mr.
49 Albright said the goal would be to keep it moving forward, regardless of the location. Ms. Wilkins stated the
50 Fellowship location would be quick, but the Town land might make more sense. The Selectboard and Mr.

51 Albright discussed grant opportunities. Ms. Wilkins said the ETF is willing to assist with the process and
52 discussed some possibilities. Mr. Odit recommended the Packard Road site, noting some of the benefits of this
53 location. He discussed some possible steps to take.

54
55 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard requested that the Town Administrator**
56 **develop an initial sketch plan, timeline, and budget for a Park-and-Ride on Town land at Packard Road.** The
57 motion passed 3-0.

58
59 The Selectboard thanked the Energy Task Force for all of their work.

60
61 **4. RFP for Skunk Hollow Road Traffic Calming Design Services.**

62 Mr. Odit said the idea is to get outside assistance in developing two alternatives: 1) traffic calming if the gravel
63 section remains gravel; or 2) traffic calming if the gravel section is paved. He said the process would include
64 obtaining public input during the process.

65
66 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard accepted the Request for Proposal for**
67 **the Skunk Hollow Road Traffic Calming Design Consultant and authorized staff to advertise it.** The motion
68 passed 3-0.

69
70 Mr. Nulty said he read the notes from the meeting in Jericho Center regarding traffic calming and it looked like
71 the meeting went well. Mr. Odit said discussed the presentation. Mr. Nulty discussed the background of the
72 issue, noting people were excited at the meeting. Mr. Odit said he is finalizing the results to present to the
73 Selectboard in June. He said people generally support the idea.

74
75 Mr. Nulty clarified the reasoning for an RFP for Skunk Hollow Road and not for Jericho Center. Mr. Odit said
76 Jericho Center is a smaller area with more pedestrian activity. He discussed the approach to traffic calming
77 there. Ms. McMains commended Mr. Odit for working with the residents to provide options. Mr. Odit said
78 hopefully something can be done that works. Mr. Nulty said he saw a lot of traffic calming ideas in Europe.

79
80 Mr. Putzel noted that many of the issues discussed tonight arise because we do not make a distinction between
81 three types of roads. He said in Europe the distinctions are rigid and people do not drive near population
82 centers. He said we should consider how we could get there. Mr. Putzel discussed how the distinction should
83 be easier for the Town. He stated it is a problem beyond the Town and the State and the Town should work
84 toward it.

85
86 Mr. Albright suggested that the traffic calming done in Jericho Center should be a model for what could be done
87 on Skunk Hollow Road. He said that if something effective is done in the center that people like, it could be used
88 as an example for Skunk Hollow Road. Mr. Nulty said the situations are different, but there is strong sentiment
89 in both areas. Ms. McMains said the RFP for Skunk Hollow Road is looking for some out-of-the-box thinking.
90 Mr. Nulty said there are immediate, concrete, simple things that can be done in Jericho Center, so the Town
91 should pursue them. He stated that Skunk Hollow Road is harder and a lot of money will be spent regardless of
92 the solution.

93
94 The Selectboard discussed with Mr. Alexander what the JPC needs to assist in filling the vacancy. Mr. Alexander
95 discussed the qualities previous commission members had that were helpful. He said it will be hard to replace
96 them, but there are two good candidates for the vacancy.

97
98 **5. Appoint CSWD Representatives.**

99 Mr. Nulty discussed the system he saw in Europe.

100

101 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard appointed Bert Lindholm and Leslie Nulty**
102 **as representative and alternate, respectively, to the CSWD Board of Directors for Terms which expire May 31,**
103 **2014.** The motion passed 3-0.

104
105 **6. Acceptance of Calendar Year 2011 Bridge Inspection Summary Reports.**

106 Mr. Odit said the State inspects bridges every two years. He said the most recent inspection was done in 2011
107 and there is nothing to be alarmed about in the report. The Selectboard and Mr. Odit discussed the report and
108 how the repairs will be funded.

109
110 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard accepted the Calendar Year 2011 Bridge**
111 **Inspection Summary Reports.** The motion passed 3-0.

112
113 **7. Approve minutes of 3/6/2012 and 4/19/2012.**

114 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved the minutes of 3/6/2012 as**
115 **amended.** The motion passed 3-0. On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard**
116 **approved the minutes of 4/19/2012 as written.** The motion passed 3-0.

117
118 **8. Approve Warrants of 4/30/2012.**

119 The Selectboard members present signed the warrants.

120
121 **9. Other Business.**

122 Ms. McMains said the ECOS Project is meeting with Town Administrators to discuss implementation of Town
123 Plans. She said Mr. Odit may be contacted and there may be grant money available.

124
125 Mr. Nulty discussed a town in France he visited that was about the same size as Jericho, with many similarities.
126 He gathered some information on the town, including an informational pamphlet, which he will share with the
127 other members. Mr. Nulty discussed a meeting he had with the Mayor and the town's infrastructure.

128
129 Ms. McMains said the letter from Chittenden Unit for Special Investigations (CUSI) indicates they are going to
130 expand the Board and are interested in ideas on how to do it. Mr. Odit and the Selectboard discussed a response
131 to CUSI and possible representation on the Board. The Selectboard also discussed possible candidates and how
132 to inform residents about the opportunity.

133
134 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard entered Executive Session at 8:28 p.m.** The
135 motion passed 3-0. On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard exited Executive**
136 **Session at 8:35 p.m.** The motion passed 3-0.

137
138 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard appointed Samantha Dunn to the**
139 **Planning Commission and Harry Thurgate to the Development Review Board.** The motion passed 3-0.

140
141 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard adjourned at 8:36 p.m.** The motion
142 passed 3-0.

143
144 Respectfully Submitted,
145 Amy Richardson

1 5/17/2012

2
3 **Selectboard Meeting**
4 **May 17, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Kim Mercer

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary)

10
11 The public hearing was called to order by Ms. McMains at 7:05 p.m.

12
13 **1. Public Comment.**

14 There was none.

15
16 **2. Approve Library Painting Contract.**

17 Mr. Odit discussed prioritizing during the capital budget process that led to delaying the painting of the library in
18 order to complete work needed to meet ADA (Americans with Disabilities Act) requirements. He stated the
19 library has asked if it is possible to have the building painted and has \$4,000 available to put towards the
20 expense. He said they got additional quotes and they have all come in at approximately \$14,000.

21
22 Mr. Odit discussed the work that is needed. He discussed the status of the budget, noting that barring
23 something unforeseen, such as a natural disaster, the Town should end the year on a positive note. He stated
24 there is money available in the Contingency line item if the Selectboard wants to earmark \$10,000 for the
25 painting. Mr. Odit discussed the fund balance, noting that all of the mandated and non-mandated expenses have
26 been paid.

27
28 Ms. McMains asked if the library chooses the contractor. Mr. Odit suggested Louis Marineau Painting &
29 Papering, discussing his relevant experience. The Selectboard and Mr. Odit discussed the quotes. Ms. Mercer
30 asked how the quotes were obtained. Mr. Odit discussed the process. Ms. McMains stated that experience
31 dealing with lead paint is a requirement in this case. Ms. Mercer noted that bids should be requested from
32 Jericho businesses, whenever possible.

33
34 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved using the Contingency line**
35 **item for up to \$10,000 to contribute toward painting the Jericho Center Library.** The motion passed 2-0. On a
36 **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the quote from Louis Marineau**
37 **Painting & Papering.** The motion passed 2-0.

38
39 **3. Adoption of National Incident Management System (NIMS).**

40 Mr. Odit said this is the standard protocol for incident management. He explained what NIMS is, noting he has
41 attended the training. He discussed details about the reporting and the functions. Mr. Odit stated adoption of
42 the NIMS is a prerequisite for emergency preparedness grants.

43
44 Ms. McMains stated Paul Luciano is very skilled as the Emergency Management Coordinator. She asked who else
45 should attend the training. Mr. Odit stated the Highway Department should and possibly Paula Carrier. Ms.
46 Mercer stated she would not mind attending the training. Mr. Odit discussed the training schedule, noting it is
47 available online.

48
49 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the National Incident**
50 **Management System resolution below.** The motion passed 2-0.

NIMS Adoption Document – Town of Jericho

DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE TOWN OF JERICO.

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, Regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Town of Jericho’s ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System.

4. Acceptance of Chittenden Unit of Special Investigations (CUSI) Intergovernmental Agreement.

Mr. Odit said he brought the agreement back to the Selectboard to see whether they are comfortable with the response from CUSI and willing to sign the agreement. He said CUSI has welcomed the comments submitted; noting Jericho was the first to respond. The Selectboard discussed whether or not to sign the agreement, deciding not to sign the agreement until it is updated. Ms. McMains commended CUSI for starting the process. She said the Selectboard cannot sign the agreement until it is official.

5. Approval of Highway Truck Financing Documents.

Mr. Odit stated the final paperwork on the truck financing had not arrived in time for the meeting. He said it should arrive in time for the next meeting.

101
102 **6. Approve minutes of 5/3/2012.**
103 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the minutes of 5/3/2012 as**
104 **amended.** The motion passed 2-0.
105
106 **7. Other Business.**
107 Ms. Mercer stated she recently heard a complaint about something in the Selectboard minutes that was not
108 terribly detailed. She explained that Statutes only require the Selectboard to record any actions taken, motions
109 made, matters tabled, etc. She said the Selectboard cares about recording the nature of the discussion, even
110 though it is not required. Ms. McMains noted there sometimes is a lag in approving and posting the minutes
111 depending on member's attendance.
112
113 Ms. McMains said ECOS (Environment. Community. Opportunity. Sustainability.) will be hosting a series of ice
114 cream socials to discuss ideas about the future of Chittenden County. She said information has been posted in
115 the following locations: Town Clerks office; Jericho Post Office; Country Store; Front Porch Forum; and Two
116 Towns Online. Ms. McMains said Jericho is very active in sustainable projects, discussing some examples.
117
118 Mr. Odit updated the Selectboard on various matters. He stated the Town received the grant for the ADA study
119 for the library. He stated the Town's Engineer has drawn a site plan for the Park and Ride, providing some
120 estimates if the Town were to do the work in phases. Mr. Odit said he would bring the information back to the
121 Selectboard in June. He said he would also be bringing back recommendations from the AARP group and Jericho
122 Center in June. He said he met with another engineer to be sure some of the ideas for Jericho Center would be
123 safe. He discussed some of the ideas, noting the engineer would issue a report.
124
125 Ms. McMains asked if there has been any feedback on the streetlights. Mr. Odit said they have received some.
126 He discussed the response received so far, noting there may be more once the streetlights are shut off. Ms.
127 McMains asked about the timing. Mr. Odit said it would hopefully be soon, but he needed to discuss the matter
128 with Andrew Albright. Ms. McMains said the Selectboard members should go out, individually, to do site visits.
129
130 Ms. McMains asked about the recent appointments. Mr. Odit said Mr. Thurgate decided he was not interested in
131 serving as an alternate for the Development Review Board (DRB). He stated that someone else has contacted
132 him with interest in serving as an alternate. Ms. McMains said the DRB has been lucky they have been able to
133 have a quorum at their meetings so far, with no alternates.
134
135 Mr. Odit noted that the Trails Committee will be holding its first meeting next Thursday.
136
137 Ms. McMains asked if the work on the Mobbs Farm gate would begin July 1st. Mr. Odit said it would.
138
139 Ms. Mercer asked if there is an easy way to transition out of all of the paper for the quarterly, internally
140 generated warrants. Mr. Odit discussed some possibilities, noting that a certain amount of documentation is
141 required to be maintained. Ms. Mercer asked if everything needed to be printed. Mr. Odit said it is good
142 accounting to do so. He discussed what records are required to be maintained by law.
143
144 **8. Approve Warrants of 5/14/2012.**
145 The Selectboard members present signed the warrants.
146
147 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 7:35 p.m.** The motion
148 passed 2-0.
149
150 Respectfully Submitted,

2
3 **Selectboard Meeting**
4 **June 7, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Tim Nulty
8

9 **Others present:** Todd Odit (Town Administrator), Tom Moreau, Stuart Alexander, Bert Lindholm, Michele Morris,
10 Andrew Albright, Leslie Nulty
11

12 The public hearing was called to order by Ms. McMains at 7:15 p.m.
13

14 **1. Public Comment.**

15 Mr. Lindholm said he is here on behalf of the Jericho Center Cemetery Association. He said they did a lot of work
16 with the Road Crew last year, intending to pave the entrance to the cemetery and they put money in their
17 budget to do so. He said they are asking to pave an area 11' wide by 350' long. Mr. Lindholm discussed the
18 condition of the area, noting it should be easy to pave. He stated that he spoke with Kenny Barkyoub, who said
19 there is a paving project coming up in a couple of weeks that he could add this project to. He asked the
20 Selectboard to consider paving it sometime this summer.
21

22 Mr. Nulty said there are a lot of paving demands in Town. He noted if the Town can do it with its own people and
23 it is reasonably priced, perhaps it can be considered. Ms. McMains asked about the upcoming paving project.

24 Mr. Odit discussed what is being done with the remaining paving money. He said the estimate to pave the
25 cemetery is around \$5,500, but he does not know what they have budgeted. Mr. Lindholm said the Association
26 could cover at least half of the cost. The Selectboard discussed the cost. Mr. Lindholm discussed the work that
27 was done the previous year in anticipation of paving.
28

29 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard gave Todd Odit and Kenny Barkyoub**
30 **the authority to present the Selectboard with a proposal for paving; with the understanding the cost should**
31 **be less than \$3,000.** The motion passed 2-0.
32

33 **2. Chittenden Solid Waste District (CSWD) Budget & Consolidated Collection Presentation.**
34

35 Budget

36 Mr. Moreau said the Selectboard was provided with a summary of the Fiscal Year 2013 Budget. He discussed
37 the budget, noting the following:

- 38 • Increase in labor, pointing out the reasons for the increase;
- 39 • Transfers from reserves;
- 40 • Fund balance, stating it is the first time using some for operations;
- 41 • Volume of various materials, pointing out which items are increasing and which items are declining;
- 42 • Assumptions made when determining the budget; and
- 43 • Capital budget increase due to improving equipment and facilities.
44

45 Throughout his presentation, Mr. Moreau responded to questions and comments from the Selectboard and Mr.
46 Lindholm, as Jericho Representative to CSWD. Mr. Moreau discussed changes in waste management projected
47 in the next few years and the resulting impacts on CSWD revenues and expenses. The Selectboard thanked Mr.
48 Moreau for a good presentation. Mr. Moreau explained the possible next steps for the Selectboard.
49

50 On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard approved the CSWD FY2013 Budget as
51 presented. The motion passed 2-0.

52

53 Consolidated Collection Presentation

54 Mr. Lindholm presented the final report from DSM Environmental Services, Inc. regarding consolidated
55 collection. Mr. Moreau gave some background on DSM, noting their qualifications. Mr. Lindholm said the
56 objectives of the study were to:

- 57 • Evaluate the potential economic and environmental impacts associated with consolidation of solid waste
58 and recycling collection systems in the District; and
- 59 • Determine whether consolidation can: reduce costs, reduce impacts of truck traffic, and increase diversion
60 of materials from disposal without undue cost.

61

62 Mr. Lindholm went over the three collection options analyzed. Mr. Moreau stated that the consultant met with
63 all of the major haulers as part of the study. He and Mr. Lindholm discussed the assumptions from the report.
64 Mr. Moreau noted the total system costs currently are \$26,476,800. Mr. Nulty asked why the total tons
65 collected is less than CSWD's total this year. Mr. Moreau explained it is lower because the projections were
66 conservative and the cost per ton affects the volume.

67

68 Mr. Lindholm discussed the critical assumptions made under the three collection options analyzed. Mr. Moreau
69 stated that 65% of the country today has one hauler, so we are in the minority in being able to choose from a
70 number of haulers. He said the number of routes is the key to accommodate competition and small haulers.
71 Mr. Lindholm discussed the impact on route sizes and recycling quantities. Mr. Moreau stated that single
72 collection systems increases recycling. He discussed the impacts on cost between the three options.

73

74 Mr. Moreau responded to a comment made that the presentation is focusing on the costs to the haulers, not to
75 the household, noting the comment was correct. Mr. Nulty said the biggest part of this issue is: how would it be
76 implemented; and where would the cost savings go. Mr. Lindholm said the question of "how" would be the next
77 step that the Board would look at. Mr. Moreau discussed the environmental impacts of consolidated
78 collections. He discussed the conclusions reached in the study.

79

80 Mr. Moreau discussed the next steps, which include answering a number of questions. He discussed a number
81 of questions that need to be considered before deciding whether to move to a consolidated collection system.
82 He said the main question from the haulers was who will be responsible for the billing. Mr. Moreau discussed
83 how some locations have the government handle collections. Mr. Nulty discussed concerns about abuse.

84

85 Mr. Lindholm said he feels the decision should be made by each Town. Mr. Nulty agreed, discussing some
86 examples. Mr. Moreau discussed more questions that need to be answered before proceeding. He discussed
87 some examples. Mr. Nulty noted how towns may respond differently. Mr. Moreau discussed the new Vermont
88 law relating to the collection of organics. He discussed some examples.

89

90 Mr. Nulty clarified this step is getting a read from the member towns as to whether to proceed at all. Mr.
91 Moreau said it is and discussed other studies they are planning for currently. Ms. Nulty asked about the theory
92 that recycling will increase with consolidated collection. Ms. Morris responded, noting the confusion with the
93 current system. Mr. Moreau noted an example relating to the discussion about increasing recycling. Ms. Nulty
94 clarified there is not an effective enforcement mechanism in place currently. Ms. McMains agreed.

95

96 Mr. Moreau stated the next steps will be to consider the questions he discussed earlier. He said this study
97 indicates there could be cost savings, but a number of questions need to be addressed. He discussed some
98 examples. Mr. Nulty asked about the time table. Mr. Moreau said the Board will be asked whether the staff

99 should continue to investigate in August, but there is no deadline set at this point. He noted the importance of
100 taking time to get it right.

101
102 Mr. Odit commented on multiple haulers, with different schedules, collecting in the same neighborhood. Mr.
103 Moreau discussed the number of haulers in his neighborhood. Mr. Nulty acknowledged Mr. Odit's comment,
104 noting that he has substantial concerns about doing this in a way that it does not create an abusive monopoly.
105 Ms. McMains noted certain concerns that could affect all haulers. Mr. Moreau, Mr. Lindholm, Ms. Nulty, and
106 the Selectboard discussed how to proceed and possible next steps.

107
108 **3. Review Packard Road Park & Ride Site Plan and Costs.**

109 Mr. Odit said the Town Engineer, at the request of the Selectboard, provided a sketch for a Park and Ride at the
110 Packard Road site. He said the sketch allows for a two phased approach: the first accommodating 23 regular
111 parking spots, but would not accommodate a commuter bus; and the second allowing more parking spaces and
112 would accommodate a commuter bus.

113
114 Mr. Odit discussed cost estimates for the initial phase. The Selectboard and Mr. Odit discussed use of LED lights
115 for lighting in the Park and Ride. He discussed the timing in order to go through the Development Review Board
116 (DRB) process. Ms. McMains suggested going through Sketch Plan Review with the DRB before the Capital
117 Budgeting process begins. Mr. Nulty agreed. The Selectboard discussed the benefits of going to Sketch Plan
118 Review and the cost estimates.

119
120 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard authorized staff to present the**
121 **information provided before the DRB for Sketch Plan Review.** The motion passed 2-0.

122
123 **4. Dickinson Street AARP Group Presentation.**

124 Mr. Odit said the Dickinson Street Committee was formed as a result of the AARP study. He went over the
125 recommendations the committee has made to improve the Steam Mill (River) Road and Dickinson Street
126 corridor, noting some are short-term and some are long-term. He and the Selectboard discussed the staff's
127 recommendations of the items to implement.

128
129 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard approved the actions #1, #2, #3, #4, and**
130 **#6 contained in the memo from Mr. Odit dated May 24, 2012, a copy of which is attached to these minutes.**
131 The motion passed 2-0.

132
133 **5. Review Audit of Cash and Other Receipts and Petty Cash.**

134 Mr. Odit said the elected Town Auditors audited cash and other receipts and petty cash, providing him with a
135 report. He provided the reports and staff response to the audits, noting there were no major concerns. He said
136 staff is trying to limit the number of people receiving money, discussing steps taken to do so. The Selectboard
137 and Mr. Odit discussed internal controls.

138
139 **6. Appoint CCRPC PAC Committee Representative.**

140 Mr. Odit said the Planning and Development Coordinator has agreed to serve as the representative. He noted
141 there currently is no alternate. The Selectboard and Mr. Odit discussed possibilities for an alternate.

142
143 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard appointed Jennifer Murray to the**
144 **Chittenden County Regional Planning Commission's Planning Advisory Committee.** The motion passed 2-0.

145
146 **7. Approve MP-1 Form for Library Americans with Disabilities Act (ADA) Grant Award Condition.**

147 Mr. Odit said the federal grant requires compliance with other laws and regulations.

148

149 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard approved the Form MP-1 as required by**
150 **the Vermont Community Development Planning Grant for the Jericho Center Library.** The motion passed 2-0.

151

152 **8. Approve Lease-Purchase Agreement with Baystone Bank for Highway Truck.**

153 The Selectboard and Mr. Odit discussed the changes since the previous approval. Mr. Odit said it should not
154 affect timing of when the truck will be received. He said the delay worked in our favor since interest rates fell
155 and since interest starts accruing on the date the loan is granted. He discussed the cost savings.

156

157 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard approved the finance proposal from**
158 **Baystone Financial Group for the 2013 Highway Truck.** The motion passed 2-0.

159

160 **9. Approve minutes of 5/17/2012.**

161 Approval of the minutes of 5/17/2012 was tabled.

162

163 **10. Other Business.**

164 Ms. McMains asked about short-term solutions recommended in the safety study of Skunk Hollow Road that
165 could help with the problems in the unpaved section. Mr. Odit discussed some short-term solutions that could
166 be implemented. He said he has received three proposals from the request for proposal to review design
167 options on Skunk Hollow Road.

168

169 **11. Approve Warrants of 5/29/2012.**

170 The Selectboard members present signed the warrants.

171

172 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 8:57 p.m.** The motion
173 passed 2-0.

174

175 Respectfully Submitted,

176 Amy Richardson

2
3 **Selectboard Meeting**
4 **June 21, 2012 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Catherine McMains
8

9 **Others present:** Todd Odit (Town Administrator), Nancy Williams, Paul Raymond, Don Huber, Mary Kitner, Phyl
10 Newbeck, Lauren Montgomery-Rinehart, Jessica Alexander
11

12 The public hearing was called to order by Mr. Nulty at 7:01 p.m.
13

14 **1. Public Comment.**

15 Ms. Williams expressed concerns about new activity at Ethan Allen Firing Range that is happening at all hours of
16 the day and night. She discussed the times the activity is occurring. Mr. Nulty asked how long it has been
17 occurring. Ms. Williams said it is fairly recent, but if it is going to continue like this the Town and residents need
18 to know. Mr. Nulty asked Mr. Odit to follow up with someone at the Range. Ms. Williams said it is loud.
19

20 Mr. Huber asked if the proposed paving project agenda item includes sidewalks. Mr. Nulty said it is just roads.
21 Mr. Huber asked about the status of the proposed sidewalk going through Jericho along Route 15. Mr. Odit said
22 the project is in the right of way phase now. He discussed what work has been done to date. He discussed some
23 concerns with parking related to the sidewalk project.
24

25 Mr. Odit relayed some of the solutions discussed to solve the parking concerns. He explained the solution that
26 was incorporated into the design submitted to vTrans. He discussed the feedback from vTrans, noting they
27 agreed to a mountable curb. Mr. Odit discussed further meetings held to try to resolve the concerns. He noted
28 discussions with Mr. Huber's wife regarding concerns about the timing and length of the project impacting their
29 business. He said there are drainage issues at the end of their driveway.
30

31 Mr. Huber said staff has been very receptive to discussing concerns. He asked what a permanent easement
32 entails versus a project easement. He discussed concerns about parking and comfort of their guests during the
33 project. Mr. Nulty suggested a temporary easement could be used in this case. Mr. Odit pointed out that would
34 require the landowner be responsible for maintenance going forward, which is why a permanent easement is
35 preferred.
36

37 Mr. Nulty asked whether the Town employee's are doing this and could delay this section until the fall. Mr. Odit
38 and the Selectboard discussed requests for proposals, restrictions related to grant funding, and project
39 scheduling. Mr. Odit explained the timing of the project depends on the easement process, but it appears it
40 would not be able to happen this summer or fall. Mr. Odit explained why the project has been delayed. He and
41 the Selectboard discussed how to ensure the project's timing does not occur during their busy season.
42

43 Mr. Nulty told Mr. Huber the Town will make every effort to schedule the project at a time that does not coincide
44 with their busy time. Ms. McMains noted perhaps it could happen early in the spring or later in the fall. The
45 Selectboard discussed using Town labor versus using contracted labor and federal funds. They also discussed the
46 complexity of the project and working in the State's right of way.
47

48 Ms. Kitner asked whether this is a necessary project. Mr. Nulty explained the effort is to increase the sidewalk
49 networks in Town. The Selectboard and Ms. Kitner discussed the sidewalk system that is slowly expanding
50 throughout the Town.

51 **2. Review of Skunk Hollow Traffic Calming Request for Proposals (RFP).**

52 Mr. Odit said the Town put out RFP for design services for traffic calming on Skunk Hollow Road. He explained
53 the scope of the RFP. He explained how the process would work, incorporating public feedback. Mr. Odit said
54 three proposals were received in response to the RFP. He discussed the cost and the scope of each proposal,
55 noting staff's recommendation. He and the Selectboard discussed the proposals and costs.

56
57 Mr. Nulty discussed paving and traffic calming. Ms. McMains said a more comprehensive scope may save
58 money in the long run. Mr. Nulty asked Mr. Odit his opinion. Mr. Odit discussed the scopes and costs of the
59 proposals received. Mr. Nulty noted some information that needs to be shared with the consultants prior to
60 commencing the work. Ms. McMains said she felt the scope of VHB's proposal corresponds to what is being
61 asked. Mr. Nulty reiterated the importance of ensuring effective traffic calming measures are proposed in the
62 designs presented.

63
64 Ms. Newbeck said she is interested in reviewing the responses to the RFP. The Selectboard agreed to share the
65 responses with her. Mr. Nulty asked for a meeting with the consultant prior to engaging them. Mr. Odit
66 discussed with the Selectboard the timing of such a meeting.

67
68 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard accepted the RFP for traffic calming**
69 **design on Skunk Hollow Road from VHB, contingent upon a discussion with the Selectboard Chair and staff.**
70 The motion passed 2-0.

71
72 **3. List of Delinquent Dogs.**

73 Ms. Alexander said there are 76 on the list of unlicensed and unvaccinated dogs and wolf-hybrids as of May 30,
74 2012. She discussed the list and actions taken with the Selectboard. Ms. Alexander pointed out those that have
75 not been licensed, discussing the length of time and actions taken. She also discussed the cost of licensing and
76 the late fee schedule. Ms. McMains expressed concern about those that have never been licensed. Ms.
77 Alexander discussed them with the Selectboard.

78
79 The Selectboard, Ms. Alexander, and Mr. Odit discussed dog bites. Ms. Alexander went over the statistics for the
80 last few years with the Selectboard. She noted there is a rabies exemption certificate where Veterinarians can
81 sign off that the dog is too ill to be vaccinated. She and the Selectboard discussed the process and the concerns
82 about those without vaccinations. Mr. Odit noted that many of the dogs who are not registered live on the other
83 side of Town. Ms. Alexander presented sample letters and warrants to the Selectboard that have been sent out
84 in the past, explaining each.

85
86 The Selectboard and Ms. Alexander discussed the cost involved in licensing and vaccinating the dogs. They also
87 discussed possible actions to take to remedy the situation. Mr. Odit and Ms. Alexander discussed the
88 effectiveness of the letters. Mr. Odit suggested the possibility of installing a drop box on the other side of Town.
89 The Selectboard and Ms. Alexander agreed that was a good idea. They discussed possible locations.

90
91
92 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard authorized mailing the unregistered dog**
93 **letter with a sample warrant to 78 dogs and installing a drop box in Jericho Center.** The motion passed 2-0.

94
95 **4. Town Clerk Office Update.**

96 Ms. Alexander said she wanted to update the Selectboard on successes and goals in the Town Clerks' office. She
97 presented information to the Selectboard. She discussed the new software and its benefits. Ms. Alexander
98 noted the cost and time savings. She discussed the reporting functions and funding for the software. The
99 Selectboard and Ms. Alexander discussed a framed photograph in the Town Hall.

100

101 Ms. Alexander provided an update to goals presented the previous year. She noted that some are ongoing. She
102 discussed storage. Ms. Alexander said she is attending a continuing education function later this year. She and
103 the Selectboard discussed what is involved in the class and possible certification.

104

105 **5. Acceptance of FY13 Traffic Enforcement Contracts.**

106 Mr. Odit said he did not receive one from the Chittenden County Sheriff before the meeting, but they are
107 sending one along. He stated the budget assumed a 20 hour contract with the Vermont State Police and a 20
108 hour contract with the Chittenden County Sheriff Department totaling \$105,040. He discussed the pricing of
109 each contract. Mr. Odit provided the Selectboard with the fine information from the Sheriff and the Vermont
110 State Police. He and the Selectboard discussed the enforcement coverage and public response.

111

112 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved the proposed contracts with**
113 **the Vermont State Police and the Chittenden County Sherriff for traffic enforcement in Fiscal Year 2013, not to**
114 **exceed \$57,741 and \$47,299, respectively.** The motion passed 2-0.

115

116 **6. Review of Proposed FY13 Paving Projects.**

117 Mr. Odit said he provided a handout with an update since the memo was written, regarding Cold-In-Place
118 Recycling (CIPR). He discussed CIPR, noting the contractors did not recommend this type of treatment in this
119 climate. He discussed the treatment that should be used and the roads that are affected. Mr. Odit noted the
120 Chittenden County Regional Planning Commission (RPC) provided a Pavement Management Study. He stated the
121 report will be extremely useful in planning the pavement treatments in the future. He and the Selectboard
122 discussed the condition of various paved roads in Town.

123

124 Mr. Nulty asked what the pavement condition indices measure. Mr. Odit explained how samples are taken in
125 different sections of the road to determine the Pavement Condition Index (PCI). He discussed the software that
126 is used and some of the beneficial features of it. He said it would benefit the Town to have the program. Mr.
127 Odit and the Selectboard discussed the cost of such a system and the benefits. Ms. McMains noted how it could
128 support, with documentation, the prioritization of projects. Mr. Odit said it could help the Town develop a more
129 comprehensive system.

130

131 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved the roads proposed for paving**
132 **and allowing staff to receive quotes for various treatments, which will then be brought back to the**
133 **Selectboard for approval.** The motion passed 2-0.

134

135 **7. Appointment of Town Listers.**

136 Ms. McMains said it makes sense to add them to the other appointments that expire at Town Meeting.

137

138 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard appointed Lori Dykma and Andrew Levi**
139 **as Listers, and Sandra Costes as a Lister/Assessor, all for terms that expire at Town Meeting 2013.** The motion
140 passed 2-0.

141

142 Mr. Odit said the Grand List has been lodged and appeals were heard. He said the tax rate would be set at the
143 first meeting in July. The Selectboard and Mr. Odit discussed the Grand List. Mr. Odit said he would be bringing
144 forward a discussion about the tax stabilization program at a future meeting.

145

146 **8. Approve minutes of 5/17/2012 and 6/7/2012.**

147 Approval of the minutes of 5/17/2012 was tabled. On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the**
148 **Selectboard approved the minutes of 6/7/2012 as amended.** The motion passed 2-0.

149

150

151 **9. Other Business.**

152 Ms. McMains noted she will not be able to attend the meetings on July 5th, July 19th, and August 16th. She said
153 the RPC meeting is scheduled for July 18th, so it would be good if one of the alternates would like to attend the
154 meeting. She discussed the annual meeting that was held the previous night. She noted the pedestrian bridge is
155 still slated for FY13.

156

157 Ms. McMains said Chittenden County Transportation Authority (CCTA) is looking at two, grant funded routes,
158 which they will decide on this summer. She noted one of the routes being considered is the one to Cambridge.
159 The Selectboard and Mr. Odit discussed how the grant funding of a route works. Ms. McMains said Karen
160 Glitman was on the committee to look at potential projects for ECOS (Environment. Community. Opportunity.
161 Sustainability.), raising the fact the MMU pathway wasn't on the list for a potential project. She said it has now
162 been added as a possible project.

163

164 Mr. Nulty said we would all like to see a CCTA route, but the challenge is how to fund it. He clarified that the
165 routes are not self-funded. Mr. Odit said they are not and discussed his experience with the cost impact to a
166 Town. He and the Selectboard discussed the funding of CCTA routes. Ms. McMains said they may come out to
167 make a presentation at some point.

168

169 Ms. McMains said there was an also discussion about Urbanization Roads, noting that Jericho might qualify and
170 could receive more federal highway money. Mr. Nulty asked what Urbanization Roads means. Ms. McMains said
171 it is a federal classification meaning the Town has traffic and qualifies for more funding.

172

173 **10. Approve Warrants.**

174 The Selectboard members present signed the warrants.

175

176 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard adjourned at 8:43 p.m.** The motion
177 passed 2-0.

178

179 Respectfully Submitted,
180 Amy Richardson